

REGULAR MEETING  
NOVEMBER 16, 2022

Board Members Present: Mayor Craig Miller

Trustee Bryan Woleben  
Trustee Dave Hazelton  
Trustee Mark Belcher  
Trustee Kari Doino

Board Member Absent:

Present: Scott Jagoda, Village Clerk/Treasurer  
Peter Clark, Attorney  
Ken Becker, Streets Supervisor  
Rich Lewis, WWTP  
Braden Carmen, The Observer

Mayor Miller opened the meeting with the pledge to the flag at 6:01p.m.

**Public Comments:** Rich Lewis noted the Town of Portland has agreed to pay a 1/4 portion of the Haywood Heights water and sewer extension project totaling \$17,982.00.

**Department Reports:**

**Scott Jagoda, Village Clerk/Treasurer** – No report.

**Fire Department – Jim Rizzo, Jr. Fire Chief** – No report.

**Village Attorney Peter D. Clark** – A motion was made by Trustee Dave Hazelton seconded by Trustee Bryan Woleben to allow the mayor sign deed and associated papers to convey property of the Bear Lake watershed to the watershed conservancy, voting was unanimous, motion carried.

Peter is reviewing the General Code questions and updates before moving forward with completion of the codification process.

Peter noted the board has received appraisals on all village owned property and is awaiting an appraisal on the timber of the reservoir property.

**Ken Becker, Streets Dept.** – Ken noted they are no longer picking up leaves and are ready for the snow.

Ken noted CPL has completed their inspection at the reservoir with their drone.

**Wendy Spinuzza, Code Enforcement Officer** – Mayor Miller introduced the code enforcement officers report for October, there were 7 permits issued and 8 violation letters sent.

**Rich Lewis - Wastewater Treatment Plant** – Rich noted the truck has new tires and alignment done and winterized the lawnmower. K&S has started delivering supplies for the West Ave. extension and Haywood Heights water/sewer lines projects.

**Electric Department – Joe Majkowski, Electric Lineman** – Mayor Miller introduced a report for October 2022.

A motion was made by Trustee Mark Belcher seconded by Trustee Bryan Woleben to allow the purchase of (3) 37 ½ KVA CSP Transformers at \$3488.00 totaling \$10464.00 and (2) 25 KVA CSP Transformers at \$2896.00 totaling \$5792.00 for a grand total of \$16256.00, voting was unanimous, motion carried.

**Committee Reports:**

**Trustee Bryan Woleben** – No report.

**Trustee Kari Doino** – No report.

**Trustee Dave Hazelton** – No report.

**Trustee Mark Belcher** – No report.

**Mayor Report:** No report.

**New Business:**

**RESOLUTION 31-2022**

**APPROVAL FOR AARON WILLEBRANDT AND RICH LEWIS TO ATTEND  
THE INS AND OUTS OF PLANT OPERATION TRAINING**

WHEREAS, Aaron Willebrandt and Rich Lewis have requested to attend The Ins and Outs of Plant Operation Training sponsored by Koester at the Harbor Hotel in Celeron. There is no fee for registration and travel will be by Village sewer truck.

NOW THEREFORE BE IT RESOLVED, authorization is approved for Aaron Willebrandt and Rich Lewis to attend the training as listed above.

Resolution was introduced by Trustee Mark Belcher second by Trustee Bryan Woleben with vote as follows:

\_\_4\_\_ ayes

\_\_0\_\_ nays

\_\_0\_\_ absent

Date: November 16, 2022

Scott Jagoda  
Village Clerk/Treasurer

## RESOLUTION 32-2022

### AUTHORIZE MAYOR'S SIGNATURE ON CONTRACT WITH PORTLAND FIRE PROTECTION DISTRICT NO. 1

**WHEREAS** the current Fire Protection agreement between the Village of Brocton and the Town of Portland on behalf of the Portland Fire Protection District No. 1("Portland") will expire effective December 31, 2022, and

**WHEREAS** the Village Board desires to enter into a new agreement for one year under the same terms as the last agreement with Town of Portland which provides for an annual payment of \$62,000.00 for the year 2023, and

**WHEREAS** the new agreement has been approved by Town of Portland and signed by the Supervisor,

**NOW THEREFORE BE IT RESOLVED** that the new one year agreement with Town of Portland for Portland Fire Protection District No. 1 for the term of one year from January 1, 2023 to December 31, 2023 and for an annual payment to the Village of \$62,000.00 payable on March 1, 2023 is hereby approved, and

**BE IT FURTHER RESOLVED** that said agreement is subject to the approval of the Brocton Fire Department and the Brocton Fire Department Emergency and Rescue and First Aid Squad, and

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to sign said agreement on behalf of the Village of Brocton.

Resolution introduced by Trustee Bryan Woleben, seconded by Trustee Mark Belcher with vote as follows:

  4   ayes

  0   nays

  0   absent

Dated: November 16, 2022

Scott Jagoda  
Village Clerk/Treasurer

**Old Business:**

A motion was made by Trustee Dave Hazelton, seconded by Trustee Bryan Woleben to authorize payment of signed and approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Kari Doino to approve October 19<sup>th</sup> regular meeting minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Mark Belcher to approve the written reports as presented. Vote was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 6:43p.m. by Trustee Bryan Woleben seconded by Trustee Mark Belcher. Vote was unanimous, motion carried.

Respectfully submitted by,

Scott Jagoda  
Village Clerk/Treasurer