

REGULAR MEETING
FEBRUARY 9, 2022

Board Members Present: Mayor Art Miller
Trustee Kari Doino
Trustee Mark Belcher
Trustee Bryan Woleben
Trustee Craig Miller

Board Member Absent:

Present: Scott Jagoda, Village Clerk/Treasurer
Peter Clark, Attorney
Dave Hazelton (left at 6:08)
Jim Rizzo, Jr., Fire Chief (left at 6:55)

Mayor Miller opened the meeting with the pledge to the flag at 6:00 p.m.

Mayor Miller held a moment of silence for Rick Manzella who worked for the village for over 30 years and was a Town of Portland Council Member for 16 years.

Public Comments: Dave Hazelton spoke on behalf of the Brocton-Portland Development Corporation regarding the Haywood Heights project and the village assured him that they will be moving forward to install the water and sewer lines.

Department Reports:

Scott Jagoda, Village Clerk/Treasurer – The clerk introduced a proposal from Clark Patterson Lee about Engineering assessments at the Burr and Brocton Reservoir Dams. A motion was made by Trustee Craig Miller seconded by Trustee Bryan Woleben to accept the proposal of up to \$62,500.00 for CPL to perform Inspection and Maintenance Plans, Emergency Action Plans, Engineering Assessments, and possibly Geotechnical Drilling, voting was unanimous, motion carried.

The clerk noted there has been interest in someone taking over as recreation director. Once applicants have applied, interviews will be conducted and then move forward.

Fire Department – Jim Rizzo, Jr. Fire Chief – Chief Rizzo noted that 15 new pagers have been delivered for its members.

Chief Rizzo noted a committee has been set up to analyze the possibility of refurbishment or purchase of a new truck/pumper/tanker.

A motion was made by Trustee Bryan Woleben seconded by Trustee Mark Belcher to purchase 10 lightweight turnout gears for \$3500.00, voting was unanimous, motion carried.

Village Attorney Peter D. Clark – A motion was made by Trustee Bryan Woleben seconded by Trustee Mark Belcher to donate the Bear Lake Watershed property to the Chautauqua County Watershed Conservancy pending Peter Clark making a proper agreement with the CCWC and allow the Mayor to sign any appropriate paperwork to effectuate the transfer, voting was unanimous, motion carried.

Ken Becker, Streets Dept. – No report.

Wendy Spinuzza, Code Enforcement Officer – Mayor Miller introduced the code enforcement officers report for January, there were 2 permits issued and 2 violations.

Rich Lewis - Wastewater Treatment Plant – Mayor Miller introduced the sewer plant report indicating diffusers may need to be replaced in the future. The east heater will need repairs. The pressure washer will need to be replaced.

Electric Department – Joe Majkowski, Electric Lineman – No report.

Committee Reports:

Trustee Bryan Woleben – No report.

Trustee Greg Borst – No report.

Trustee Craig Miller – Trustee Miller met with Town regarding the dog warden, and they will be more stringent with them or find a replacement.

Trustee Mark Belcher – No report.

Mayor Report: - The Mayor scheduled a workshop meeting for March 2, 2022, at 6pm to discuss zoning issues and the 2022-2023 budget.

New Business:

Old Business:

A motion was made by Trustee Craig Miller, seconded by Trustee Bryan Woleben to authorize payment of signed and approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Craig Miller, seconded by Trustee Kari Doyno to approve January 19th regular meeting minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Craig Miller to approve the written reports as presented. Vote was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 7:14p.m. by Trustee Bryan Woleben seconded by Mark belcher. Vote was unanimous, motion carried.

Respectfully submitted by,

Scott Jagoda
Village Clerk/Treasurer