

REGULAR MEETING
September 17, 2025

Board Members Present: Mayor Craig Miller
Trustee Brandy Smith
Trustee Bryan Woleben
Trustee Kari Doino

Board Member Absent: Trustee Drew Ransom

Present: Sue Miller, Billing Clerk
Ken Becker, Streets Supervisor
Braden Carmen, Observer
Rich Lewis, WWTP
Peter Clark, Attorney
Representatives from Cassadaga Job Corps
Local Residents
John Wozniak

Mayor Miller opened the meeting with the pledge to the flag at 6:00 p.m.

Public Comments: A representative from the Cassadaga Job Corps is offering an ‘Adopt a Park’ student program, to help with clean up at Ryckman Park. A resolution was passed, welcoming the Cassadaga Job Corps for helping to clean the park, when the Village Board receives and approves a Certification of Liability. A motion was made by Trustee Bryan Woleben, seconded by Trustee Kari Doino. Vote was unanimous, motion carried. John Wozniak noted that he was told that municipalities are now able to allow residents to tie solar panels into our municipal electric.

Department Reports:

Scott Jagoda, Village Clerk/Treasurer – Mayor Miller introduced a dog control report for August 2025.

The Mayor noted the entire Planning Board will be resigning as of January 1, 2026.

Fire Department – Harry Pugh Fire Chief – The Mayor introduced the Monthly Fire Department Report for August 2025; there were 35 calls.

Air Conditioner Quotes-Tabled

A motion was made by Trustee Bryan Woleben to approve the Window Replacement and closing up the outside of the Firehall. Total of \$5,212.00 for Miller and Sons Construction, seconded by Trustee Kari Doino. Voting was unanimous, motion carried.

Village Attorney Peter D. Clark – Peter noted he is working with Kitty Crow of the county to move forward with getting 94 Old Mill cleaned up from the fire.

Ken Becker, Streets Dept. – The reservoir has been mowed and is ready for inspection The sewer has been started at Haywood Heights. They will be fixing the sidewalks.

Wendy Spinuzza, Code Enforcement Officer – Mayor Miller introduced the code enforcement officers report for August, there was 15 permits issued and 18 violations.

Rich Lewis - Wastewater Treatment Plant – Generator batteries have been replaced. The manhole project is closer to being done.

Electric Department – Joe Majkowski, Electric Lineman – Mayor Miller introduced a report for the electric department for August 2025.

Brocton/Portland Water Group – No report.

Committee Reports:

Trustee Bryan Woleben – No report.

Trustee Kari Doino – No report.

Trustee Drew Ransom – No report.

Trustee Brandy Smith – No report.

Mayor Report: - No report.

New Business:

RESOLUTION 29-2025

APPROVE NEW FIRE DEPARTMENT MEMBERS

WHEREAS, Chief Harry Pugh has requested to accept Edward Wallace and Nicholas Wallace and Adam Reisenweber Jr. pending a background check as members of the Brocton volunteer fire department,

NOW THEREFORE BE IT RESOLVED, authorization is approved to acknowledge and accept Edward and Nicholas Wallace and Adam Reisenweber Jr. as volunteer firefighters.

Resolution was introduced by Trustee Bryan Woleben, second by Trustee Kari Doino with vote as follows:

__3__ ayes __0__ nays __1__ absent

Date: September 17, 2025

Scott Jagoda
Village Clerk/Treasurer

Old Business:

A motion was made by Trustee Kari Doino, seconded by Trustee Brandy Smith to authorize payment of signed and approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Kari Doino to approve August 20th regular meeting minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Kari Doino to approve the written reports as presented. Vote was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 7:07p.m. by Trustee Bryan Woleben seconded by Trustee Kari Doino. Vote was unanimous, motion carried.

Respectfully submitted by,

Sue Miller
Billing Clerk

Scott Jagoda
Village Clerk/Treasurer