

REGULAR MEETING  
APRIL 20, 2022

Board Members Present:

Trustee Bryan Woleben  
Trustee Craig Miller  
Trustee Kari Doino

Board Member Absent:

Mayor Art Miller  
Trustee Mark Belcher

Present:

Scott Jagoda, Village Clerk/Treasurer  
Peter Clark, Attorney  
Ken Becker  
Rich Lewis  
Diane Clark left at 6:13  
Bill Moran left at 6:13

Trustee Miller opened the meeting with the pledge to the flag at 6:00 p.m.

**Public Comments:** Diane Clark and Bill Moran of Greystone Nature Preserve introduced themselves and described exactly what they do and asked if the board would consider protecting the reservoir properties through their preservation non-profit company.

**Department Reports:**

**Scott Jagoda, Village Clerk/Treasurer** – The clerk noted he had been advised the grant application for Central Ave. water project has been accepted.

**Fire Department – Jim Rizzo, Jr. Fire Chief** – No report.

**Village Attorney Peter D. Clark** – No report.

**Ken Becker, Streets Dept.** – Ken noted they are preparing for spring.

**Wendy Spinuzza, Code Enforcement Officer** – Trustee Miller introduced the code enforcement officers report for April, there were 3 permits issued and 14 violations.

**Rich Lewis - Wastewater Treatment Plant** – A motion was made by Trustee Bryan Woleben seconded by Trustee Kari Doino to trade the 2015 John Deere X758 mower into LandPro for

\$9,200.00 and use that towards a new John Deere Z930M Ztrak zero-turn mower, total owed by the sewer department is \$1,476.68, voting was unanimous, motion carried.

**Electric Department – Joe Majkowski, Electric Lineman** – No report.

**Committee Reports:**

**Trustee Bryan Woleben** – Trustee Woleben made a motion to hire Nicole Sobecki as summer youth recreation director at a rate of \$16.00/hour seconded by Trustee Craig Miller, voting was unanimous, motion carried.

**Trustee Kari Doino** – No report.

**Trustee Craig Miller** – No report.

**Trustee Mark Belcher** – No report.

**Mayor Report:** - No report.

**New Business: RESOLUTION 07-2022**

**APPROVAL OF 2022/2023 GENERAL BUDGET**

WHEREAS, THE Mayor has presented the 2022-2023 General Budget to the Village Board, and a Public Hearing having been held on March 16, 2022, as provided by law,

NOW THEREFORE, the Village Board of Trustees adopts the budget for the fiscal year commencing June 1, 2022 and ending May 31, 2023 making appropriations for the conduct of Village Government and establishing the rates of compensation for officers and employees for such period. Employees will receive a 3% pay increase.

NOW THEREFORE, BE IT RESOLVED THAT there be levied and assessed against the real property of the Village of Brocton the following sums for Village Government and other charges for the fiscal year 2022/2023 at a tax rate of \$9.758698 per thousand assessed valuations.

Total Taxes:	\$262,313.00
Delinquent Water/Sewer Charges:	\$ N/A
Total Real Property Taxes & Other Charges on the roll	\$262,313.00

BE IT FURTHER RESOLVED that the Village Clerk-Treasurer be and is hereby directed to levy, assess and apportion upon the real and personal property liable to taxation of the Village of Brocton a tax rate of \$9.758698 per thousand dollars of valuation upon said assessment roll and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute a warrant to the Village Treasurer as required by law, and

BE IT FURTHER RESOLVED that the warrant to the Village Clerk-Treasurer be executed and delivered for the collection of unpaid taxes and assessment, water and sewer rentals outstanding and unpaid together with interest and penalties as provided by law, and

BE IT FURTHER RESOLVED that the warrant is executed and delivered to Village Treasurer as required by law.

NOW THEREFORE, the Village Board of Trustees adopts the budget for the fiscal year commencing June 1, 2022 and ending May 31, 2023 making appropriations for the conduct of Village Government and establishing the rates of compensation for officers and employees for such period.

The Village of Brocton hereby approves the 2022 – 2023 General Budget in the amount of \$750,972 with expected revenues of \$338,659; \$150,000 from the unreserved fund balance and \$262,313 to be raised from taxes.

AND BE IT FURTHER RESOLVED, that copy of said budget is attached to these minutes.

Resolution introduced by Trustee Bryan Woleben, seconded by Trustee Craig Miller with the following votes cast:

Trustee Kari Doino	<u>  _AYE_  </u>
Trustee Bryan Woleben	<u>  _AYE_  </u>
Trustee Mark Belcher	<u>  _ABS_  </u>
Trustee Craig Miller	<u>  _AYE_  </u>
Mayor Art Miller	<u>  _ABS_  </u>

  3   ayes

  0   nays

  2   absent

Dated: April 20, 2022

Scott Jagoda  
Village Clerk/Treasurer

RESOLUTION 08-2022

APPROVAL OF 2022 – 2023 WATER BUDGET

WHEREAS, The Mayor has presented the 2022 – 2023 Water Budget to the Village Board and,

WHEREAS, a Public Hearing having been held to review the 2022 – 2023 Water Budget on March 16, 2022,

NOW THEREFORE BE IT RESOLVED that the Village Board of Trustees hereby approves the 2022 – 2023 Water Budget in the amount of \$297,114 with expected revenues of \$287,496 and \$9,618 from the unreserved fund balance.

Resolution introduced by Trustee Craig Miller seconded by Trustee Bryan Woleben with the following vote:

Trustee Kari Doino	<u>  AYE  </u>
Trustee Bryan Woleben	<u>  AYE  </u>
Trustee Mark Belcher	<u>  ABS  </u>
Trustee Craig Miller	<u>  AYE  </u>
Mayor Art Miller	<u>  ABS  </u>

  3   ayes                        0   nays                        2   absent

Dated: April 20, 2022

Scott Jagoda  
Village Clerk/Treasurer

RESOLUTION 09-2022

APPROVAL OF 2022 – 2023 WASTEWATER BUDGET

WHEREAS, the Mayor has presented the 2022 – 2023 Sewer Budget to the Village Board, and

WHEREAS, a Public Hearing having been held to review the 2022 – 2023 Sewer Budget on March 16, 2022,

NOW THEREFORE BE IT RESOLVED that the Village of Brocton Board of Trustees hereby approves the 2022 – 2023 Wastewater Budget in the amount of \$460,617 with expected revenues of \$458,500 and \$2,117 from the unreserved fund balance. Employees will receive a 3% pay increase.

Resolution introduced by Trustee Kari Doino, seconded by Trustee Craig Miller, with the following vote:

Trustee Kari Doino	<u>  _AYE_  </u>
Trustee Bryan Woleben	<u>  _AYE_  </u>
Trustee Mark Belcher	<u>  _ABS_  </u>
Trustee Craig Miller	<u>  _AYE_  </u>
Mayor Art Miller	<u>  _ABS_  </u>

  3   ayes

  0   nays

  2   absent

Dated: April 20, 2022

Scott Jagoda  
Village Clerk/Treasurer

## RESOLUTION 10-2022

### APPROVAL OF 2022 - 2023 ELECTRIC BUDGET

WHEREAS, the Mayor has presented the 2022 – 2023 Electric Budget to the Village Board and

WHEREAS, a Public Hearing having been held to review the 2022 – 2023 Electric Budget on March 16, 2022,

NOW THEREFORE, BE IT RESOLVED that the Village of Brocton hereby approves the 2022 – 2023 Electric Budget in the amount of \$1,093,901 with expected revenues of \$926,900 and \$167,001 from the unreserved fund balance. Employees will receive a 3% pay increase.

Resolution introduced by Trustee Bryan Woleben, seconded by Trustee Craig Miller with the following vote:

Trustee Kari Doino	<u>  _AYE_  </u>
Trustee Bryan Woleben	<u>  _AYE_  </u>
Trustee Mark Belcher	<u>  _ABS_  </u>
Trustee Craig Miller	<u>  _AYE_  </u>
Mayor Art Miller	<u>  _ABS_  </u>

  3   ayes                        0   nays                        2   absent

Dated: April 20, 2022

Scott Jagoda  
Village Clerk/Treasurer

### RESOLUTION 11-2022

#### APPROVAL FOR AARON WILLEBRANDT AND RICH LEWIS TO ATTEND CHAUTAUQUA COUNTY WATER WORKS ASSOCIATION TRAINING

WHEREAS, Aaron Willebrandt and Rich Lewis have requested to attend CCWWA annual meeting and training. The purpose is continuing education and renewal hours for license. The registration cost is \$50.00. Travel will be with sewer department truck.

NOW THEREFORE BE IT RESOLVED, authorization is approved for Aaron Willebrandt and Rich Lewis to attend the training as listed above.

Resolution was introduced by Trustee Craig Miller second by Trustee Bryan Woleben with vote as follows:

\_\_3\_\_ ayes

\_\_0\_\_ nays

\_\_2\_\_ absent

Date: April 20, 2022

Scott Jagoda  
Village Clerk/Treasurer

**RESOLUTION 12-2022**  
**Designate Proxy Voter for 2022 Annual NYMPA Meeting**

At a regular meeting of the Board of Trustees of the Village of Brocton, New York, held on April 20, 2022, the following resolution was adopted:

Moved by Trustee Kari Doino, seconded by Trustee Bryan Woleben

WHEREAS, the Board of Trustees of the Village of Brocton, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of the New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that (the NYMPA Board of Directors or another delegate as the municipal may desire) be and is hereby designated as the accredited delegate of the Village of Brocton, New York.

On roll call: Affirmative: \_\_3\_\_ Negative: \_\_0\_\_ Absent: \_\_2\_\_

I certify that this resolution was adopted by the Board of Trustees of the Village of Brocton, New York on the 20<sup>th</sup> day of April, 2022.

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Signature

Scott Jagoda  
Village Clerk/Treasurer

RESOLUTION 13-2022

BUDGET ADJUSTMENTS

WHEREAS, the Village Board of Trustees has reviewed the recommendations from its auditors/accountants, Bahgat/Laurito-Bahgat, regarding budget adjustments which are set forth in their letter dated April 18, 2022 and find said recommendations to be in order,

NOW BE IT RESOLVED; the following budget adjustments as set forth in said letter are hereby approved;

**GENERAL FUND**

Modify 2021-2022 Adopted budget by increasing Revenue line A4089 Federal Aid Other (ARPA) by \$4,200 and increase Expenditure line A9901.9 Transfer to Other funds by \$4,200.

**SEWER FUND**

Modify 2021-2022 Adopted budget by increasing Revenue line G2801 Interfund Revenues by \$4,200 and increase Expenditure line G1440.4 Engineer Contractual by \$4,200.

*Modifications to recognize ARPA revenue and then transfer to Sewer fund for approved engineering services.*

Resolution was introduced by Trustee Bryan Woleben, second by Trustee Craig Miller with vote as follows:

\_\_3\_\_ ayes

\_\_0\_\_ nays

\_\_2\_\_ absent

Date: April 20, 2022

Scott Jagoda  
Village Clerk/Treasurer

**Old Business:**



A motion was made by Trustee Bryan Woleben, seconded by Trustee Craig Miller to authorize payment of signed and approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Kari Doino to approve March 16<sup>th</sup> regular meeting minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Craig Miller to approve April 14<sup>th</sup> special meeting minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Craig Miller to approve the written reports as presented. Vote was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 7:02p.m. by Trustee Bryan Woleben seconded by Craig Miller. Vote was unanimous, motion carried.

Respectfully submitted by,

Scott Jagoda  
Village Clerk/Treasurer