

**REGULAR MEETING**  
**March 20, 2024**

Board Members Present: Mayor Craig Miller  
Trustee Bryan Woleben  
Trustee Kari Doino  
Trustee Ed Bellando

Board Member Absent: Trustee Drew Ransom

Present: Scott Jagoda, Village Clerk/Treasurer  
Peter Clark, Attorney  
Braden Carmen, Observer  
Ken Becker, Streets Supervisor  
Rich Lewis, WWTP  
Bruce Woleben  
Kasey Doino  
Tom DeJoe (left at 6:22)  
Maleah Vazquez (left at 6:22)  
Dave Hazelton (left at 7:17)  
Wayne Glaser  
Sara Sobecki (left at 6:22)  
Matt & Emily Pokoj

Mayor Miller opened the meeting with the pledge to the flag at 6:00 p.m.

**Public Comments:** The Ryckman Park Revitalization Committee spoke on their efforts to bring the community together and help fund upgrades for Ryckman Park and playground and to have a sustainable future.

Maleah Vazquez discussed the summer recreation program from last year and her plans for the upcoming year.

Dave Hazelton thanked Joe Majkowski on behalf of the fire department for the hose tower work he completed at the fire hall.

A motion was made by Trustee Bryan Woleben seconded by Trustee Kari Doino to allow Sara Sobecki at 5811 E. Main St. to tie-in to the sewer system if she wishes pending approval from all applicable parties, voting was unanimous, motion carried.

**Department Reports:**

**Scott Jagoda, Village Clerk/Treasurer** – The mayor introduced the dog control reports for February 2024.

A motion was made by Trustee Bryan Woleben seconded by Trustee Ed Bellando to allow village employees to leave at 12:00pm on April 8, 2024 for the solar eclipse and pay for the remainder of hours to fulfill a full day of work, voting was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben seconded by Trustee Kari Doino to exchange the aluminum backboards purchased for the fire hall basketball courts for steel backboards at a cost of \$756.85 including freight from Great Lakes Sports, voting was unanimous, motion carried. Quotes for masonry work on the brick sign and time capsule at village hall were tabled for further clarification of services rendered.

A motion was made by Trustee Bryan Woleben seconded by Trustee Ed Bellando to transfer the \$20819.00 insurance payment for Ryckman Park playground to NYCLASS, voting was unanimous, motion carried.

**Fire Department – Bill Hussey Fire Chief** – Mayor Miller introduced the monthly fire department report for February 2024, there were 31 calls for the month.

**Village Attorney Peter D. Clark** – No report.

**Ken Becker, Streets Dept.** – Ken noted the options to fix the drainage issues on Railroad Ave. and Central Ave. and Peter will coordinate with Ken to get a survey of property.

**Wendy Spinuzza, Code Enforcement Officer** – Mayor Miller introduced the code enforcement officers report for February, there were 3 permits issued and 10 violations.

**Rich Lewis - Wastewater Treatment Plant** – Rich noted the Peerless pump station stopped working recently and did send an alarm and will need to be addressed. Rich will get formal quotes to make necessary repairs on communication.

**Electric Department – Joe Majkowski, Electric Lineman** – The mayor introduced a monthly report for the electric department and also thanked Jim Rizzo for donating 20 feet of 4” steel pipe and 90-degree fittings for the basketball hoops at the fire hall.

#### **Committee Reports:**

**Trustee Bryan Woleben** – No report.

**Trustee Kari Doino** – Trustee Doino discussed the summer recreation program for the upcoming year and a motion was made by Trustee Bryan Woleben seconded by Trustee Ed Bellando to hire Maleah Vazquez as summer recreation director at a pay rate of \$17.00 per hour, voting was unanimous, motion carried.

**Trustee Drew Ransom** – No report.

**Trustee Ed Bellando** – Trustee Bellando noted he has had discussions with the school on the mandate of electric buses in the future and its effect on the Brocton electric allotment. Updates will be provided as they become more known.

**Mayor Report:** - No report.

**New Business:**

RESOLUTION 01-2024

BUDGET TRANSFERS

WHEREAS, the Village Board of Trustees has reviewed the recommendations from its auditors/accountants, Bahgat/Laurito-Bahgat, regarding budget transfers which are set forth in their letter dated March 15, 2024 and find said recommendations to be in order,

NOW BE IT RESOLVED; the following budget transfers as set forth in said letter are hereby approved;

**GENERAL FUND**

\$1,200 From A1990.4 Contingent Account to A1440.4 Engineer Contractual  
\$7 From A1990.4 Contingent Account to A8560.4 Shade Tree Contractual  
\$1,500 From A1990.4 Contingent Account to A1440.4 Engineer Contractual

Resolution was introduced by Trustee Bryan Woleben, second by Trustee Kari Doino with vote as follows:

\_\_3\_\_ ayes                      \_\_0\_\_ nays                      \_\_1\_\_ absent

Date: March 20, 2024

Scott Jagoda  
Village Clerk/Treasurer

RESOLUTION 02-2024

**APPROVAL FOR AARON WILLEBRANDT AND RICH LEWIS TO ATTEND ANNUAL MEETING AND OPERATOR TRAINING**

WHEREAS, Aaron Willebrandt and Rich Lewis have requested to attend the Annual Meeting and Operator Training at the Chautauqua Harbor Hotel on April 16, 2024 sponsored by the Chautauqua County Water Works Association. The purpose is continuing education and renewal hours for license. The registration cost is \$50.00 each. Travel will be by village truck.

NOW THEREFORE BE IT RESOLVED, authorization is approved for Aaron Willebrandt and Rich Lewis to attend the training as listed above.

Resolution was introduced by Trustee Kari Doino second by Trustee Bryan Woleben with vote as follows:

\_\_3\_\_ ayes

\_\_0\_\_ nays

\_\_1\_\_ absent

Date: March 20, 2024

Scott Jagoda  
Village Clerk/Treasurer

**Old Business:**

A motion was made by Trustee Bryan Woleben, seconded by Trustee Kari Doino to authorize payment of signed and approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Ed Bellando to approve February 21<sup>st</sup> regular meeting minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Kari Doino to approve the written reports as presented. Vote was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 7:21p.m. by Trustee Kari Doino seconded by Trustee Ed Bellando. Vote was unanimous, motion carried.

Respectfully submitted by,

Scott Jagoda  
Village Clerk/Treasurer