

REGULAR MEETING
December 20, 2023

Board Members Present: Mayor Craig Miller
Trustee Bryan Woleben
Trustee Drew Ransom
Trustee Kari Doino
Trustee Ed Bellando

Board Member Absent:

Present: Scott Jagoda, Village Clerk/Treasurer
Peter Clark, Attorney
Braden Carmen, Observer
Ken Becker, Streets Supervisor
Kasey Doino
Rich Lewis, WWTP
Michelle Patterson
Bill Westin, Planning Board Chairman
Julie Putcher, Ahira Hall Library (left at 6:19)

Mayor Miller opened the meeting with the pledge to the flag at 6:00 p.m.

Mayor Miller introduced Ed Bellando as trustee filling the vacancy left from Mark Belcher's resignation.

Public Comments: Michelle Patterson introduced plans to start a Brocton/Portland Historical Society to sponsor, protect, advocate, and celebrate the history of the community. Julie Putcher thanked the village and Mayor Miller thanked the library for the combined effort in decorating around the village and tree lighting at the gazebo. Bill Westin spoke on the status of the planning and zoning boards. The board of trustees will further look into both boards and membership.

Department Reports:

Scott Jagoda, Village Clerk/Treasurer – No report.

Fire Department – Bill Hussey Fire Chief – Mayor Miller introduced the monthly fire department report for November 2023, there were 26 calls for the month. A discussion on locating and replacing inoperable fire hydrants took place and the clerk will look to find the funds to purchase necessary equipment.

Village Attorney Peter D. Clark – Peter noted he is still working with Wendy Spinuzza on code issues in the village. Peter will assist with any planning/zoning issues that may arise. He will work Trustee Doino to make the Arch Fest a separate entity from the village.

Ken Becker, Streets Dept. – Ken noted that he believes the dam at the reservoir is ready for inspection. Mayor Miller will contact DEC regarding this.
Ken noted several streets dept. trucks have needed maintenance.

Wendy Spinuzza, Code Enforcement Officer – Mayor Miller introduced the code enforcement officers report for November, there were 3 permits issued and 2 violations.

Rich Lewis - Wastewater Treatment Plant – Rich noted he will soon have his Class D water license.

A motion was made by Trustee Bryan Woleben seconded by Trustee Kari Doino to approve the purchase of new doors for the sewer treatment plant drying bed building from Benders Home Improvement for \$7,000.00, voting was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben seconded by Trustee Drew Rabsin to approve the purchase of a new roof for the sewer treatment plant drying bed building from Benders Home Improvement for \$16,500.00, voting was unanimous, motion carried.

Electric Department – Joe Majkowski, Electric Lineman – The mayor introduced a monthly report for the electric department.

Committee Reports:

Trustee Bryan Woleben – No report.

Trustee Kari Doino – Trustee Doino noted the success of the senior class hosting a Christmas extravaganza and urged the village to get more involved going forward.

Trustee Drew Ransom – Trustee Ransom congratulated Pizza Guru's on placing 3rd for the "Best of the Best" of Chautauqua County in the category of pizza place and Sweet Creams for placing 1st in the category of Ice Cream Parlor.

Trustee Ransom noted ideas for potential projects throughout the village.

Trustee Ed Bellando – No report.

Mayor Report: - A motion was made by Trustee Drew Ransom seconded by Trustee Ed Bellando to allow the mayor to sign the water purchase/supply agreement with the North Chautauqua County Water District and the City of Dunkirk at the rate of \$3.84 per thousand gallons of water for the year of 2023, voting was unanimous, motion carried.

The mayor thanked all employees for their continued work.

The mayor thanked residents who have decorated for the holidays.

New Business:

Old Business:

A motion was made by Trustee Drew Ransom, seconded by Trustee Bryan Woleben to authorize payment of signed and approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Drew Ransom, seconded by Trustee Bryan Woleben to approve November 15th regular meeting minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Drew Ransom to approve the written reports as presented. Vote was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 7:14p.m. by Trustee Drew Ransom seconded by Trustee Kari Doino. Vote was unanimous, motion carried.

Respectfully submitted by,

Scott Jagoda
Village Clerk/Treasurer