

REGULAR MEETING  
MAY 15, 2019

Board Members Present: Mayor Richard Frost  
Trustee Carol Horlacher  
Trustee Art Miller  
Trustee Craig Miller

Board Member Absent: Trustee Bryan Woleben

Present: Scott Jagoda, Village Clerk/Treasurer  
Peter D. Clark, Village Attorney  
Ken Becker, Town of Portland (left at 6:26)  
Chief Phil Gerace (left at 6:05)  
Tammy Thompson (left at 5:23)  
Rich Lewis, WWTP (left at 6:26)  
Nancy Furman  
Gary & Julie Planty (left at 6:26)  
Sandy Miller (left at 6:26)  
Nate Aldrich (left at 5:23)  
Dale Furman (left at 6:26)  
Alan Gustafson 4:40 (left at 6:26)

Mayor Frost opened the regular meeting with the pledge to the flag at 4:30 p.m.

**Public Comments:** Dale Furman voiced his concerns about the potential options for handling the 10-14 E. Main St. demolition and felt it was not right to spend tax-payers money on an issue that is at no fault to the Village. This led to an open discussion amongst the board, Mayor, and those in attendance regarding this issue. Mayor Frost assured everyone that the proper steps are being taken legally and all avenues are being researched to remedy this situation. Currently no deal has is in place.

Tammy Thompson thanked Trustees Craig Miller and Carol Horlacher, Mayor Frost, and all those who were in attendance for St. Stephen's Café/Breathe Life of WNY grand opening.

**Nate Aldrich:** Nate discussed the grant opportunities to the Village and wanted to revisit the grant submitted last year regarding the potential for acquiring Wood's Repair property and creating a park or other project to begin revitalizing downtown. In order to resubmit the grant

application, a phase 1 study would need to be done in order to further the possibility of having the application approved. The estimated cost of this project is \$1500.00, and the board will discuss this further before making a decision.

### **Department Reports:**

**Scott Jagoda, Village Clerk/Treasurer** – The clerk introduced the final senior citizens receipt for the year.

The clerk introduced the dog control report for April 2019.

The clerk opened the sealed bids for the surplus 2000 Ford Ranger. A motion was made by Trustee Carol Horlacher with a second by Trustee Craig Miller to accept the high bidder pending they follow through with payment voting was unanimous, motion carried. The next high bidder would get rights should the high bidder fail to pay.

The clerk asked the board to consider having an electronic waste collection day in the future and possibly combining the efforts with the Town of Portland to reach more citizens and keep the cost down. This was tabled for further discussion.

**Village Attorney Peter D. Clark** – No report.

**Ken Becker, Streets Dept.** – Ken noted sidewalk repairs would not take place until after June due to weather conditions.

Ken requested the board hire someone for summer help. The clerk will post an advertisement to hire someone at least 18 years of age.

A motion was made by Trustee Carol Horlacher with a second by Trustee Craig Miller to hire out the brush chopping job at the water plant reservoir pending research that it is completely necessary to do this year, voting was unanimous, motion carried.

**Alan Gustafson, Code Enforcement Officer** – Alan discussed his reports regarding permits granted thus far and other issues being resolved.

Alan noted he attended two trainings in the past month that were very informational.

Alan noted a proposed solar farm in the Village limits and the Village has a brief policy on this and should create a moratorium until a new policy is reached. Peter Clark with draft a resolution for next meeting.

**Rich Lewis - Wastewater Treatment Plant** – Rich noted things are going well and has ordered the new truck and plow.

**Fire Department – Phil Gerace, Fire Chief** – Phil introduced his monthly report.

Phil submitted a letter requesting all unexpended funds from the fire departments budget be transferred to the fire department equipment fund. A motion was made by Trustee Carol Horlacher to approve these transfers with a second by Trustee Craig Miller, voting was unanimous, motion carried.

**Electric Department – Joe Majkowski, Electric Lineman** – No report.

### **Committee Reports:**

**Trustee Bryan Woleben** – No report.

**Trustee Art Miller** – No report.

**Trustee Craig Miller** – No report.

**Trustee Carol Horlacher** – No report.

**Mayor Report:** - No report.

**New Business:**

## RESOLUTION 16-2019

### AMEND RESOLUTION 13-2019 APPOINT CYNTHIA FERGUSON FOR SUMMER RECREATION YOUTH DIRECTOR 2019 PROGRAM

WHEREAS, the Village of Brocton and the Town of Portland offer residents the Summer Youth Recreation Program, and

WHEREAS, the Director of the Youth Program has various responsibilities before the program begins (i.e.: Lunch program seminars, training research, scheduling, registrations and surveys),

NOW THEREFORE BE IT RESOLVED, that Cynthia Ferguson was re-hired for the position, effective April 17, 2018 at a rate of \$12.25 per hour. ***Trustee Carol Horlacher has recommended a pay increase to \$13.75 per hour.***

Resolution introduced by Trustee Art Miller second by Trustee Craig Miller with vote as follows:

  3   ayes

  0   nays

  1   absent

Dated: May 15, 2019

Scott Jagoda  
Village Clerk/Treasurer

**RESOLUTION 17 - 2019**  
**APPROVE 2019 SUMMER RECREATION PROGRAM**

WHEREAS a recommendation was made by the Recreation committee that the Brocton Portland Recreation Program to be held again at Brocton Central School and

WHEREAS on April 29, 2019 Jason Delcamp (District Superintendent) signed requested letter and approved to allow the Brocton-Portland Recreation Program to be held at the school using the same facilities and services as last year. It is noted that the program will begin July 8<sup>th</sup> and extend six weeks, until August 16<sup>th</sup>, Monday through Friday from 9:00am to 3:00pm.

BE IT FURTHER RESOLVED that Brocton Central School be added to our Village Insurance, and

BE IT FURTHER RESOLVED that Brocton-Portland Summer Youth Recreation Program in conjunction with Brocton Central School will be involved in the free meal program during the 2019 summer session. Chautauqua Opportunities will use this information to provide free meals and a snack.

NOW THEREFORE BE IT RESOLVED that the Brocton-Portland recreation program be held at Brocton Central School for the 2019 season.

Resolution introduced by Trustee Craig Miller second by Trustee Carol Horlacher with vote as follows:

\_\_3\_\_ ayes                      \_\_0\_\_ nays                      \_\_1\_\_ absent

Dated: May 15, 2019

Scott Jagoda  
Village Clerk/Treasurer

RESOLUTION 18-2019

APPROVAL FOR RICH LEWIS TO ATTEND COAGULANTS, POLYMERS,  
METERING PUMPS, & BLENDING SYSTEMS TRAINING

WHEREAS, Rich Lewis has requested to attend coagulants, polymers, metering pumps & blending systems training sponsored by NYWEA on July 17, 2019 at the SUNY Incubator in Dunkirk, NY. The purpose of this training is continuing education and renewal hours for license. Travel will be by his personal vehicle and the registration fee is \$60.00.

NOW THEREFORE BE IT RESOLVED, authorization is approved for Rich Lewis to attend the trainings as listed above.

Resolution was introduced by Trustee Carol Horlacher, second by Trustee Art Miller with vote as follows:

\_\_3\_\_ ayes

\_\_0\_\_ nays

\_\_1\_\_ absent

Date: May 15, 2019

Scott Jagoda  
Village Clerk/Treasurer

RESOLUTION 19-2019

HIRE SUMMER YOUTH RECREATION ATTENDANTS

BE IT RESOLVED that Trustee Carol Horlacher and Trustee Bryan Woleben as members of the Recreation Committee and with the help of the Cynthia Ferguson as Recreation Director have reviewed the applications, interviewed and recommend the hiring of the following applicants for the Summer Recreation Program for 2019 to be held at Brocton Central School beginning July 8<sup>th</sup>.

**Staff Positions:**

Kyara A. Caldwell, 133 Lake Ave., Lot 2, Brocton, NY  
New Employee at a rate of \$11.10 per hour

Antonia R. Foti, 6 Harmon Ave., Brocton, NY  
New Employee at a rate of \$11.10 per hour

Matthew R. Emmons, 7733 North Gun Club Rd, Westfield, NY  
New Employee at a rate of \$11.10 per hour

Gabriel A. Morello, 58 Pullman St., Brocton, NY  
New Employee at a rate of \$11.10 per hour

Isaac J. Weaver, 8345 Rt 380., Brocton, NY  
New Employee at a rate of \$11.10 per hour

Kayla M. Tubbs, 41 Peerless St., Brocton, NY  
New Employee at a rate of \$11.10 per hour

Karina L. Stanton, 8503 Cemetery Rd., Portland, NY  
Returning Employee at a rate of \$11.10 per hour

Caleb R. Chelton, 8 Harmon Ave., Brocton, NY  
New Employee at a rate of \$11.10 per hour

NOW THEREFORE BE IT RESOLVED, the Village Board of Trustees has approved the recommendations of the Recreation Committee to hire the summer personnel for the seven-week program as stated.

Resolution introduced by Mayor Richard Frost, second by Trustee Craig Miller with vote as follows:

\_\_\_4\_\_\_ ayes                      \_\_\_0\_\_\_ nays                      \_\_\_1\_\_\_ absent

Dated: May 15, 2019

Scott Jagoda  
Village Clerk/Treasurer

## RESOLUTION 20-2019

DESIGNATING REGULAR MEETINGS OF THE VILLAGE OF BROCTON  
BOARD OF TRUSTEES

BE IT RESOLVED that the Regular Meetings of the Board of Trustees of the Village of Brocton be held on the third Wednesday of each month at 4:30 pm at the Village Offices, 34 West Main Street, Brocton New York, at the discretion of the Mayor.

BE IT FURTHER RESOLVED, this resolution supersedes any previous resolution regarding meeting dates of this Board.

Resolution introduced by Trustee Art Miller, seconded by Trustee Craig Miller with vote as follows:

\_3\_ ayes                    \_0\_ nays                    \_\_1\_ absent

Dated: May 15, 2019

Scott Jagoda  
Village Clerk/Treasurer

RESOLUTION 21-2019

DESIGNATION OF DEPOSITORIES

WHEREAS, the Village Board of Trustees has determined that Village Law 4-4-12 (3) (2) requires the designation of Bank or Trust Companies for the deposit of all Village monies.

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees does hereby designate the following institution or depositories of all monies received by the Village Treasurer/Clerk and Receiver of Taxes –

Community Bank of Westfield, New York;

Municipal Investors Service, CLASS;

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Resolution introduced by Trustee Craig Miller, seconded by Trustee Carol Horlacher with vote as follows:

  3   ayes

  0   nays

  1   absent

Dated: May 15, 2019

Scott Jagoda  
Village Clerk/Treasurer

## RESOLUTION 22-2019

### MILEAGE ALLOWANCE

WHEREAS, the Village Board of Trustees has determined to pay a fixed rate for mileage, or reimbursement, to officers and employees of the Village who use their personal automobile while performing their official duties on behalf of the Village of Brocton;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees shall approve reimbursement to such officers and employees at the rate of 54.5 cents per mile.

BE IT FURTHER RESOLVED, that this resolution shall immediately take effect.

Resolution introduced by Trustee Carol Horlacher, seconded by Trustee Craig Miller with vote as follows:

  3   ayes

  0   nays

  1   absent

Dated: May 15, 2019



Scott Jagoda  
Village Clerk/Treasurer

## RESOLUTION 23-2019

### AUTHORIZING MAYOR AND TREASURER TO SIGN CHECKS & FINANCIAL INSTRUMENTS

BE IT RESOLVED, that Mayor Richard L. Frost is hereby authorized together with Village Treasurer, and in their absence the Deputy Mayor and Deputy Clerk to sign, checks and any other financial instruments on behalf of the Village of Brocton for authorized expenditures.

Resolution introduced by Trustee Art Miller, seconded by Trustee Craig Miller with vote as follows:

\_3\_ ayes                      \_0\_ nays                      \_1\_ absent

Dated: May 15, 2019

Scott Jagoda  
Village Clerk/Treasurer

## RESOLUTION 24-2019

### PROCUREMENT POLICY OF THE VILLAGE OF BROCTON

**BE IT RESOLVED THAT THE FOLLOWING PROCUREMENT POLICY REQUIRED BY GENERAL MUNICIPAL LAW SECTION 104b BE ADOPTED BY THE VILLAGE OF BROCTON:**

Goods and services, which are not required by law to be procured pursuant to competitive bidding must be procured in a manner to assure that prudent and economical use of public monies, in the best interests of the taxpayers, to facilitate the

acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances and to guard against favoritism, improvidence, extravagance, fraud and corruption. To further these objectives, the Village of Brocton is adopting internal procedures to be made pursuant to the competitive bidding requirements of General Municipal Law, Section 103 or of any other general, special or local law.

**Procedures for Determining Whether Procurement is Subject to Bidding:**

**M/WBE:**

Purchasers (Municipal employees soliciting bids) are required to take affirmative steps to assure that minority firms, women's business enterprises, and labor surplus firms are used when possible. Purchasers shall take all the following steps to further this goal:

Ensure that small businesses, minority-owned forms, and women's business enterprises are used to the fullest extent practicable.

Make information on forthcoming opportunities available and arrange time frames for purchased and contracts to encourage and facilitate participation by small businesses, minority-owned firms, and women's business enterprises.

Consider in the contract process whether firms competing for larger contracts intend to subcontract with small businesses, minority-owned firms and women's business enterprises.

Encourage contracting with consortiums of small businesses, minority-owned firms and women's business enterprises when a contract is too large for one of these firms to handle individually.

Use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Empire State Development's Division of Minority and Women's Business Development Agency in the solicitation and utilization of small businesses, minority-owned firms and women's business enterprises.

**Section 3:**

Recipients shall ensure that employment and other economic opportunities generated by the expenditure of a state or federal funds available to the Village shall, to the greatest extent feasible, be directed to low and very-low income persons, particularly those who are recipients of government assistance for housing, and to business concerns that provide economic opportunities to low-and very-low income persons.

**Bonding:**

For any activity that requires the contracting (or subcontracting) for construction or facility improvements using any state or federal funds available to the Village exceeding \$100,000, the minimum requirements shall be as follows:

i. A bid guarantee from each bidder equivalent to five percent to five percent of the bid price. The "bid guarantee" shall consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder shall, upon acceptance of this bid, executive such contractual documents as may be required within the time specified.

ii. A performance bond on the part of the contractor for 100 percent of the contract price. A “performance bond” is one executed in connection with a contract to assure payment as required by statute of all persons supplying labor and material in the execution of the work provided for in the contract.

iii. A payment bond on the part of the contractor for 100 percent of the contract price. A “payment bond” is one executed in connection with a contract to assure payment as required by statute of all persons supplying labor and material in the execution of the work provided for in the contract.

iv. Where bonds are required in the situations described herein, the bonds shall be obtained from companies holding certificates of authority as acceptable sureties pursuant to 31 CFR part 223, “Surety Companies Doing Business with the United States.”

Department Heads shall determine whether a procurement of goods and services is subject to competitive bidding and shall document the basis for this determination and review the determination with the Village Board of Trustees prior to solicitation of bids. Bids shall be met with prior approval of the Village Board of Trustees.

#### **Non-Bid Procedures:**

##### **Purchases:**

Superintendent and Village Clerk can purchase commodities up to \$1500.00 without prior approval by the Village Board of Trustees. Purchases of commodities initiated by department heads for amounts ranging between \$1500.00 and \$9999.00 must obtain two (2) or more quotes that must be documented in the voucher package in writing. If two (2) or more quotes are not available, please include the reason quotes were not obtained in the voucher package in writing.

##### **Public Works Contracts:**

Departments can initiate public works contracts for amounts up to \$1500.00 without prior approval of the Village Board of Trustees. Purchases of public works contracts ranging between \$1500.00 and \$9999.00 must receive prior approval from the Village Board of Trustees. Two (2) or more quotes must be obtained and documented in the voucher package in writing. If two (2) or more quotes are not available, please include the reason quotes were not obtained in writing.

##### **Award of Contract to Other Than Low Quote:**

Whenever an award of contract for a purchase or public works contracts, which requires the solicitation and documentation of quotes, is made to other than the low quote, the justification for the award shall be noted in writing in the voucher package. Purchases and public works contracts more than \$9999.00 made under

emergency circumstances shall require when possible, the pre-approval of the Village Board of Trustees. Obtaining quotes under emergency circumstances is encouraged, but not required.

**Purchases \$500 to \$1500**

WHEREAS, The Village Board of Trustees in order to better manage Village Funds desires to have at least two committee members from the Village Board approve intended purchases and/or vouchers which are more than \$500 and less than \$1500 and which are budgeted;

The request can be made by putting a formal copy of 2 proposals in the trustees' mail slot, for a timely signoff. The trustees may be contacted by telephone and informed of the request awaiting approval, now therefore

Each department member will continue to exercise caution towards their respective budgets and the current procurement policy establishing three competitive bids for work or vouchers exceeding \$1500 to continue as written with approval required by the Village Board at a Village Board meeting. The decision to initiate or suspend this resolution will be at the discretion of the Village Board and;

BE IT FURTHER RESOLVED, Departments of the Village of Brocton will notify Trustees in their respective committee of purchases in the amount more than \$500.00 but less than \$1500

**Input from Officers:**

Comments concerning the policies and procedures shall be solicited from all Officers of the Village.

**Annual Review:**

The Village Board shall review this procurement policy and obtain input from Officers and Officials each year at the April reorganization meeting of the Village Board Of Trustees.

**Failure to Comply:**

The unintentional failure to fully comply with the provisions of General Municipal Law, Section 104b shall not be grounds to void action taken or given rise to a cause of action against the Village of Brocton or any officer or employee thereof.

Resolution introduced by Trustee Craig Miller, seconded by Trustee Carol Horlacher with vote as follows:

\_3\_ ayes                      \_0\_ nays                      \_1\_ absent

Dated: May 15, 2019

Scott Jagoda  
Village Clerk/Treasurer

## RESOLUTION 25-2019

### SPECIAL MEETING/EMERGENCY MEETING PROCEDURE FOR THE VILLAGE OF BROCTON

WHEREAS, The Village of Brocton Board of Trustees sets forth the procedures for Special Meetings/Emergency Meetings as deemed necessary,

BE IT RESOLVED, the Mayor or at least Two Trustees Acting Together have the privilege of calling a Special Meeting of the Board of Trustees and said meetings will be held according to Open Meetings Law.

BE IT FURTHER RESOLVED, the Members of the Board of Trustees will be notified of the Special Meeting by the Village Clerk by telephone call, and/or email notification.

Resolution introduced by Trustee Carol Horlacher, seconded by Trustee Craig Miller with vote as follows:

\_3\_ ayes                      \_0\_ nays                      \_\_1\_ absent

Dated: May 15, 2019

Scott Jagoda  
Village Clerk/Treasurer

## RESOLUTION 26-2019 APPROVE MAYOR'S COMMITTEE

WHEREAS, Mayor Richard L. Frost has appointed the following Trustees to serve on committees as listed:

Audit: (6 mos.)	April – Sept: Oct – March:	1 Carol Horlacher 2 Craig Miller	Bryan Woleben Art Miller
Electric		Carol Horlacher	Craig Miller
Fire Department		Craig Miller	Bryan Woleben
Insurance (Liability & Medical)		Art Miller	Carol Horlacher
Law Enforcement		Craig Miller	Bryan Woleben
Office		Craig Miller	Carol Horlacher
Recreation		Carol Horlacher	Bryan Woleben
Streets		Bryan Woleben	Carol Horlacher
Tax Review		Carol Horlacher	Art Miller
Water		Craig Miller	Art Miller
Wastewater		Art Miller	Carol Horlacher
Zoning/Fire Insp Code Enforcement		Bryan Woleben	Craig Miller
Planning		Carol Horlacher	Art Miller
Grants		Art Miller	Bryan Woleben
Department Heads		Carol Horlacher	Art Miller

Shared Services

Craig Miller

Bryan Woleben

Resolution introduced by Trustee Art Miller, second by Trustee Carol Horlacher with vote as follows:

  3   ayes

  0   nays

  1   absent

Dated: May 15, 2019

Scott Jagoda, Village Clerk/Treasurer

## RESOLUTION 27-2019

### BUDGET TRANSFERS

WHEREAS, the Village Board of Trustees has reviewed the recommendations from its auditors/accountants, Bahgat/Laurito-Bahgat, regarding budget transfers which are set forth in their letter dated May 13, 2019 and find said recommendations to be in order,

NOW BE IT RESOLVED; the following budget transfers as set forth in said letter are hereby approved;

### **BAHGAT & LAURITO-BAHGAT**

Certified Public Accountants

Providing The Tools For Financial Success

16 West Main Street, Fredonia, NY 14063

(716) 673-1891

# Memo

To: Scott Jagoda, Village Clerk/Treasurer

From: Dan Laurito

CC: Richard Frost, Village Mayor

Date: May 13, 2019

**Re:** Village of Brocton Financial Statements

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The Village Board needs to authorize several transfers to Reserve accounts from the 2018-2019 Budget.

**Reserve Transfers:**

**General Fund:**

Authorize transfer of \$10,000 to Fire Equipment Capital Fund per 2018-2019 budget line A9501.9

Authorize transfer of \$10,000 to DPW Capital Fund per 2018-2019 budget line A9506.9

Authorize transfer of \$30,000 to Unsafe Building Demolition Fund from Budget Line A3650.4 Unsafe Building Demolition

**Electric Fund:**

Authorize transfer of \$5,000 to Equipment Capital Fund per 2018-2019 budget line 955.8

Authorize transfer of \$35,000 to Transformer Capital Fund per 2018-2019 budget line 955.9

**BAHGAT & LAURITO-BAHGAT**

**Certified Public Accountants**

Providing The Tools For Financial Success

*16 West Main Street, Fredonia, NY 14063*

*(716) 673-1891*

# Memo

To: Scott Jagoda, Village Clerk/Treasurer

From: Dan Laurito

CC: Richard Frost, Village Mayor

Date: May 13, 2019

**Re:** Village of Brocton Financial Statements

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The Village Board needs to make several budget transfers to the 2018-2019 adopted budget.



**General Fund**

**\$ 1,625** From A1440.4 Engineer Contractual to A1920.4 Municipal Association Dues

*For cost of additional municipal memberships*

**\$ 1,000** From A1410.1 Clerk Pers. Services to A1620.4 Shared Services Buildings

*For cost of office supplies/utilities over original budget estimate*

**Sewer Fund**

**\$ 6,000** From G8130.1 Sewage Treatment Personal Services to G8130.11 Sewage Treatment Overtime

*For additional overtime incurred after resignation of former employee*

**\$10,000** From G9550.1 Equipment Project Fund to G8130.2 Sewage Treatment Equipment

**\$10,000** From G9550.9 Project Fund to G8130.2 Sewage Treatment Equipment

*For purchase of truck*

**BAHGAT & LAURITO-BAHGAT**

**Certified Public Accountants**

Providing The Tools For Financial Success

16 West Main Street, Fredonia, NY 14063

(716) 673-1891

# Memo

To: Scott Jagoda, Village Clerk/Treasurer

From: Dan Laurito

CC: Richard Frost, Village Mayor

Date: May 13, 2019

**Re:** Village of Brocton Financial Statements

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The Village Board needs to make several budget modifications to the 2018-2019 adopted budget.

**Water Fund**

**Revenue Budget Increases:**

F2390.0	Water Joint Activity	\$	150,000
F2392.0	Debt Service Other Govt.	\$	75,000
F2701.0	Refund -Prior Year Expenditure	\$	185,000
	total	\$	410,000

**Expenditure Budget Increases:**

F1950.4	Taxes & Assessments Muni. Property	\$	50
F8310.1	Water Admin Personal Serv.	\$	2,000
F8310.4	Water Admin Contractual	\$	4,000
F8330.1	Water Purification Personal Serv	\$	34,000
F8330.11	Water Purification Overtime	\$	9,000
F8330.2	Water Purification Equipment	\$	1,000
F8330.4	Water Purification Contractual	\$	1,000
F8350.1	Common Water Supply Pers. Serv	\$	120,000
F8350.2	Common Water Supply Equip.	\$	2,000
F8350.4	Common Water Supply Contractual	\$	800
F8350.8	Common Water Supply Emp. Benefits	\$	80,000
F9010.8	Employee Benefits State Retirement	\$	600
F9030.8	Employee Benefits Social Security	\$	4,000
F9060.8	Employee Benefits Hosp & Medical	\$	10,000
F9710.6	Serial Bonds Principal	\$	85,000
F9710.7	Serial Bonds Interest	\$	56,600
	total	\$	410,000

Resolution was introduced by Trustee Craig Miller, second by Trustee Art Miller with vote as follows:

\_\_3\_\_ ayes                      \_\_0\_\_ nays                      \_\_1\_\_ absent

Date: May 15, 2019

Scott Jagoda  
Village Clerk/Treasurer

**Old Business:**

A motion was made by Trustee Carol Horlacher, seconded by Trustee Craig Miller to authorize payment of signed and approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Craig Miller, seconded by Trustee Carol Horlacher to approve May 1<sup>st</sup> workshop minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Craig Miller, seconded by Trustee Carol Horlacher to approve the written reports as presented. Vote was unanimous, motion carried.

A motion was made by Trustee Carol Horlacher, seconded by Trustee Craig Miller to enter executive session for personnel matters at 6:26pm. Vote was unanimous, motion carried.

A motion was made by Trustee Art Miller, seconded by Trustee Craig Miller to enter back into regular session at 6:45pm. Vote was unanimous, motion carried.

A motion was made by Trustee Carol Horlacher, seconded by Trustee Craig Miller to pay James Dolce for 5 unused vacation days. Vote was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 6:46 p.m. by Trustee Art Miller seconded by Trustee Carol Horlacher. Vote was unanimous, motion carried.

Respectfully submitted by,

Scott Jagoda  
Village Clerk/Treasurer