

REGULAR MEETING/PUBLIC HEARING
APRIL 15, 2020

Board Members Present: Mayor Richard Frost
Trustee Carol Horlacher
Trustee Bryan Woleben
Trustee Craig Miller

Board Member Absent: Trustee Art Miller

Present: Scott Jagoda, Village Clerk/Treasurer
M.J. Stafford, Observer
Dave Hazelton, phone
Peter Clark, Attorney, phone

*As per Governor Cuomo, the Open Meetings law was waived due the COVID-19 pandemic therefore this meeting was held via Zoom Video Conferencing.

Mayor Frost opened the workshop/regular meeting with the pledge to the flag at 6:01 p.m.

Workshop: No discussion, Mayor Frost moved directly into public hearing.

Public Comments: None.

Department Reports:

Scott Jagoda, Village Clerk/Treasurer – No report.

Village Attorney Peter D. Clark – No report.

Ken Becker, Streets Dept. – No report.

Alan Gustafson, Code Enforcement Officer – Mayor Frost accepted Alan Gustafson's resignation with regrets.

Rich Lewis - Wastewater Treatment Plant – No report.

Fire Department – Phil Gerace, Fire Chief – The monthly fire department report was presented, they had a total of 36 calls for the month. They had 1 drill with the Portland and a tour of Cornell experimental. Also, they took part in multiple COVID-19 trainings and acquired new gear relating to the virus.

Trustee Craig Miller thanked the Brocton and Portland fire departments and surrounding first responders for their efforts during the pandemic.

Electric Department – Joe Majkowski, Electric Lineman – A motion was made by Trustee Carol Horlacher with a second by Trustee Craig Miller to allow the Mayor to sign agreement with Firstlight Fiber for pole attachments on route 20 upon the approval of all documents by Peter Clark, voting was unanimous, motion carried.

Committee Reports:

Trustee Bryan Woleben – No report.

Trustee Art Miller – No report.

Trustee Craig Miller – No report.

Trustee Carol Horlacher – No report.

Mayor Report: - Mayor Frost thanked all involved during this pandemic including the fire department, first responders, etc. Also, noted that currently our area of the county does not have any positive tests to date and commended the job the county has done to slow the spread. He also noted the arch lights are blue in support of all first responders and everyone on the front line who are fighting the pandemic on a daily basis.

New Business:

RESOLUTION 08-2020

APPROVAL OF 2020/2021 GENERAL BUDGET

WHEREAS, THE Mayor has presented the 2020-2021 General Budget to the Village Board, and a Public Hearing having been held on April 15, 2020, as provided by law,

NOW THEREFORE, the Village Board of Trustees adopts the budget for the fiscal year commencing June 1, 2020 and ending May 31, 2021 making appropriations for the conduct of Village Government and establishing the rates of compensation for officers and employees for such period. Employees will receive a 3% pay increase.

NOW THEREFORE, BE IT RESOLVED THAT there be levied and assessed against the real property of the Village of Brocton the following sums for Village Government and other charges for the fiscal year 2020/2021 at a tax rate of \$9.615764 per thousand assessed valuations.

Total Taxes: \$254,700.00

Delinquent Water/Sewer Charges: \$ N/A at this time
Total Real Property Taxes & Other Charges on the roll \$254,700.00

BE IT FURTHER RESOLVED that the Village Clerk-Treasurer be and is hereby directed to levy, assess and apportion upon the real and personal property liable to taxation of the Village of Brocton a tax rate of \$9.615764 per thousand dollars of valuation upon said assessment roll and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute a warrant to the Village Treasurer as required by law, and

BE IT FURTHER RESOLVED that the warrant to the Village Clerk-Treasurer be executed and delivered for the collection of unpaid taxes and assessment, water and sewer rentals outstanding and unpaid together with interest and penalties as provided by law, and

BE IT FURTHER RESOLVED that the warrant is executed and delivered to Village Treasurer as required by law.

NOW THEREFORE, the Village Board of Trustees adopts the budget for the fiscal year commencing June 1, 2020 and ending May 31, 2021 making appropriations for the conduct of Village Government and establishing the rates of compensation for officers and employees for such period.

The Village of Brocton hereby approves the 2020 – 2021 General Budget in the amount of \$722,912 with expected revenues of \$323,212; \$145,000 from the unreserved fund balance and \$254,700.00 to be raised from taxes.

AND BE IT FURTHER RESOLVED, that copy of said budget is attached to these minutes.

Resolution introduced by Trustee Craig Miller, seconded by Trustee Carol Hroalcher with the following votes cast:

Trustee Art Miller	<u> ABS </u>
Trustee Bryan Woleben	<u> AYE </u>
Trustee Carol Horlacher	<u> AYE </u>
Trustee Craig Miller	<u> AYE </u>
Mayor Frost	<u> AYE </u>

 4 ayes

 0 nays

 1 absent

Dated: April 15, 2020

Scott Jagoda
Village Clerk/Treasurer

RESOLUTION 09-2020

APPROVAL OF 2020 – 2021 WATER BUDGET

WHEREAS, The Mayor has presented the 2020 – 2021 Water Budget to the Village Board and,

WHEREAS, a Public Hearing having been held to review the 2020 – 2021 Water Budget on April 15, 2020,

NOW THEREFORE BE IT RESOLVED that the Village Board of Trustees hereby approves the 2020 – 2021 Water Budget in the amount of \$463,918 with expected revenues of \$441,918 and \$22,000 from the unreserved fund balance. Employees will receive a 3% pay increase.

Resolution introduced by Trustee Carol Horlacher, seconded by Trustee Craig Miller with the following vote:

Trustee Art Miller	<u> ABS </u>
Trustee Bryan Woleben	<u> AYE </u>
Trustee Carol Horlacher	<u> AYE </u>
Trustee Craig Miller	<u> AYE </u>
Mayor Frost	<u> AYE </u>

 4 ayes

 0 nays

 1 absent

Dated: April 15, 2020

Scott Jagoda
Village Clerk/Treasurer

RESOLUTION 10-2020

APPROVAL OF 2020 – 2021 WASTEWATER BUDGET

WHEREAS, the Mayor has presented the 2020 – 2021 Sewer Budget to the Village Board, and

WHEREAS, a Public Hearing having been held to review the 2020 – 2021 Sewer Budget on April 15, 2020,

NOW THEREFORE BE IT RESOLVED that the Village of Brocton Board of Trustees hereby approves the 2020 – 2021 Wastewater Budget in the amount of \$466,051 with expected revenues of \$466,051 and \$0 from the unreserved fund balance. Employees will receive a 3% pay increase.

Resolution introduced by Trustee Bryan Woleben seconded by Trustee Carol Horlacher, with the following vote:

Trustee Art Miller	<u> ABS </u>
Trustee Bryan Woleben	<u> AYE </u>
Trustee Carol Horlacher	<u> AYE </u>
Trustee Craig Miller	<u> AYE </u>
Mayor Frost	<u> AYE </u>

 4 ayes

 0 nays

 1 absent

Dated: April 15, 2020

Scott Jagoda

Village Clerk/Treasurer

RESOLUTION 11-2020

APPROVAL OF 2020 - 2021 ELECTRIC BUDGET

WHEREAS, the Mayor has presented the 2020 – 2021 Electric Budget to the Village Board and

WHEREAS, a Public Hearing having been held to review the 2020 – 2021 Electric Budget on April 15, 2020,

NOW THEREFORE, BE IT RESOLVED that the Village of Brocton hereby approves the 2020 – 2021 Electric Budget in the amount of \$887,345 with expected revenues of \$814,388 and \$72,957 from the unreserved fund balance. Employees will receive a 3% pay increase.

Resolution introduced by Trustee Craig Miller, seconded by Trustee Bryan Woleben with the following vote:

Trustee Art Miller	<u> ABS </u>
Trustee Bryan Woleben	<u> AYE </u>
Trustee Carol Horlacher	<u> AYE </u>
Trustee Craig Miller	<u> AYE </u>
Mayor Frost	<u> AYE </u>

 4 ayes

 0 nays

 1 absent

Dated: April 15, 2020

Scott Jagoda
Village Clerk/Treasurer

RESOLUTION 12-2020

BUDGET TRANSFERS

WHEREAS, the Village Board of Trustees has reviewed the recommendations from its auditors/accountants, Bahgat/Laurito-Bahgat, regarding budget transfers which are set forth in their letter dated April 11, 2020 and find said recommendations to be in order,

NOW BE IT RESOLVED; the following budget transfers as set forth in said letter are hereby approved;

SEWER FUND

\$351 From G8110.4 Sewer Administration Contractual to G1910.0 Unallocated Insurance

\$9,600 From G9550.1 Equipment Project Fund to G8130.2 Sewage Treatment Equipment
For Koester Associates proposal paid in March

ELECTRIC FUND

\$100 From 123 Inventory to 371 Street Lighting & Signal Equipment

\$168 From 810.15 Workers Compensation to 783.1 Liability Insurance

Resolution was introduced by Trustee Craig Miller second by Trustee Bryan Woleben with vote as follows:

__3__ ayes __0__ nays __1__ absent

Date: April 15, 2020

Scott Jagoda
Village Clerk/Treasurer

Old Business:

A motion was made by Trustee Bryan Woleben, seconded by Trustee Craig Miller to authorize payment of signed and approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Craig Miller, seconded by Trustee Carol Horlacher to approve March 18th regular meeting minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Craig Miller to approve the written reports as presented. Vote was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 6:28 p.m. by Trustee Craig Miller seconded by Trustee Carol Horlacher. Vote was unanimous, motion carried.

Respectfully submitted by,

Scott Jagoda
Village Clerk/Treasurer