

REGULAR MEETING/PUBLIC HEARING
OCTOBER 21, 2020

Board Members Present: Mayor Richard Frost
Trustee Carol Horlacher
Trustee Art Miller
Trustee Bryan Woleben
Trustee Craig Miller

Board Member Absent:

Present: Scott Jagoda, Village Clerk/Treasurer
Rich Lewis, WWTP
Dave Hazelton
Peter Clark, Attorney
Kari Doino
Phil Gerace, Fire Chief
Dale Abram – left at 6:17
Donna Frost

Meeting was held at Town of Portland Hall, 87 West Main Street, Brocton, NY 14716 while observing NYS COVID-19 regulations.

Mayor Frost opened the public hearing with the pledge to the flag at 6:00 p.m.

After a discussion regarding local law no. 1 of 2020 regarding sewer rates, a motion was made at 6:09 to close the public hearing by Trustee Bryan Woleben with a second by Trustee Art Miller, voting was unanimous, motion carried. A motion was made by Trustee Bryan Woleben with a second by Trustee Craig Miller to table this proposed law for further discussion, voting was unanimous, motion carried.

No public comments regarding local law no. 2 of 2020 regarding mobile food trucks. A motion was made by Trustee Bryan Woleben with a second by Trustee Craig Miller to close the public hearing at 6:10, voting was unanimous, motion carried. A motion was made by Trustee Bryan Woleben with a second by Trustee Craig Miller to adopt local law no. 1 of 2020 regulating mobile food trucks, voting was unanimous, motion carried.

Public Comments: None.

Department Reports:

Scott Jagoda, Village Clerk/Treasurer – The clerk introduced a quote from Techsulere for IT services at \$500.00 per month for one year and a quote for a new consumer router and 3 years of

antivirus and firewall licensing. A motion was made by Trustee Art Miller with a second by Trustee Bryan Woleben to approve the purchase of antivirus/firewall licensing for 3 years at the cost of \$1190.40 plus any shipping costs and agreed to sign up to a 1-year contract with Techsulere for IT support at \$500.00 per month pending the approval of the contract language with Peter Clark, voting was unanimous, motion carried.

The clerk mentioned the fire dept. will be donating \$100.00 to the Brocton PTA for Halloween and asked the Village to match the funds. A motion was made by Trustee Carol Horlacher with a second by Trustee Craig Miller to donate \$100.00 to the Brocton PTA for Halloween, voting was unanimous, motion carried.

The clerk introduced an application for project cleanup from Greg Skellie. This account has not been used in awhile and has only \$470.26 in it. A motion was made by Trustee Carol Horlacher with a second by Trustee Craig Miller to close out the project cleanup account by paying the remaining \$470.26 to Greg Skellie for the home improvements he has made, voting was unanimous, motion carried.

The clerk reminded the board the emergency operations plan will need to be in place by April 1, 2021.

Village Attorney Peter D. Clark – No report.

Ken Becker, Streets Dept. – No report.

Wendy Spinuzza, Code Enforcement Officer – The mayor introduced the code officers report for September. There were 6 permits issued and 4 violation letters.

Rich Lewis - Wastewater Treatment Plant – Rich noted the blower project has been completed.

Fire Department – Phil Gerace, Fire Chief – The chief introduced the monthly report totaling 30 calls for September.

Electric Department – Joe Majkowski, Electric Lineman – A motion was made by Trustee Carol Horlacher with a second by Trustee Bryan Woleben to transfer \$100,000.00 from the water timber account to the electric fund account with the intent to pay it back monthly before the end of the fiscal year, voting was unanimous, motion carried.

Committee Reports:

Trustee Bryan Woleben – No report.

Trustee Art Miller – No report.

Trustee Craig Miller – No report.

Trustee Carol Horlacher – No report.

Mayor Report: - Mayor Frost asked the board for approval to appoint both Signe Rominger and Tammy Thompson to the Zoning Board. A motion was made to approve these appointments by Trustee Carol Horlacher, with a second by Trustee Bryan Woleben, voting was unanimous, motion carried.

New Business:

RESOLUTION 30-2020

BUDGET TRANSFERS

WHEREAS, the Village Board of Trustees has reviewed the recommendations from its auditors/accountants, Bahgat/Laurito-Bahgat, regarding budget transfers which are set forth in their letter dated October 17, 2020 and find said recommendations to be in order,

NOW BE IT RESOLVED; the following budget transfers as set forth in said letter are hereby approved;

GENERAL FUND

\$1,827 From A3410.2 Fire Protection Equipment to A3410.48 Fire Protection Liability Insurance

\$500 From A9040.8 Workers Compensation Insurance to A9050.8 Unemployment Insurance

ELECTRIC FUND

\$46 From 810.14 Health Insurance to 810.15 Workers Compensation Insurance

SEWER FUND

\$437 From G9060.8 Hospital & Medical Insurance to G9040.8 Workers Compensation Insurance

WATER FUND

\$23 From F9060.8 Hospital & Medical Insurance to F9040.8 Workers Compensation Insurance

Resolution was introduced by Trustee Carol Horlacher second by Trustee Craig Miller with vote as follows:

 4 ayes

 0 nays

 0 absent

Date: October 21, 2020

Scott Jagoda
Village Clerk/Treasurer

Old Business:

A motion was made by Trustee Bryan Woleben, seconded by Trustee Craig Miller to authorize payment of signed and approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Craig Miller, seconded by Trustee Carol Horlacher to approve September 16th regular meeting minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Craig Miller to approve the written reports as presented. Vote was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 7:11 p.m. by Trustee Carol Horlacher seconded by Trustee Craig Miller. Vote was unanimous, motion carried.

Respectfully submitted by,

Scott Jagoda
Village Clerk/Treasurer