

REGULAR MEETING
MARCH 18, 2015

Board Members Present: Mayor David Hazelton
Trustee J. Dale Abram
Trustee Dale Van Vlack, Jr.
Trustee Bryan Woleben

Board Members Absent: Samuel Drayo Jr., Village Attorney

Present: Sonia Luszczak, Village Clerk/Treasurer
Tom Allen, Highway Superintendent
Joe Majkowski, Electric Lineman
Jim Rizzo, Jr., Fire Chief
Ryan Hazelton, Wastewater Treatment Plant
Rich Lewis, Wastewater Treatment Plant
Ann Belcher, Observer

Mayor Hazelton opened the regular meeting with the pledge to the flag at 7:27 p.m.

Public Comments: No public comments.

Department Reports:

Sonia Luszczak, Village Clerk/Treasurer – Presented to Village Board the tentative 2015-2016 budget. The Mayor stated that there will be a Public Hearing on April 8th to review the budget and asked the Board to go over the budget and if there were questions or concerns to please get back to him to discuss. Told the Board of the April meeting changes in the dates – April 1 meeting will now be April 8th and the meeting of the 15th will now be held on April 22nd. Discussion regarding the Safe Place youth outreach and prevention program that Sonia received from Chautauqua County. A motion was made by Trustee Gary Planty and second by Trustee Bryan Woleben to designate the Village Hall as a Safe Place for youth in the community. Presented a quote from Service Master of Westfield for cleaning of the Village offices. After some discussion, it was tabled until the April 8, 2015 meeting.

Tom Allen, Highway Superintendent – They have been very busy with water issues, leaks and frozen pipes. Glad that winter is over and waiting for warmer weather. The Mayor once again stated his appreciation for the extra effort all of the Department Heads and the Village Employees do for our Village. It does not go unnoticed. Thank you.

Joe Majkowski, Electric Department Head reported he has ordered the transformers for the Dollar General project. He has been trimming trees in the Village. There were no electrical outages. Joe worked on the budget with the Mayor and it looked good.

Ryan Hazelton, Waste-Water Treatment Plant – Introduced Rich Lewis as the new employee stating that he was training and working hard, also doing some much needed maintenance at the plant.

Jim Rizzo, Jr. Fire Chief – Spoke about the new radios and a meeting that was held in Mayville last week with Julius Leone and Gloria regarding a grant that is available to help with the cost. Jim still did not have an indication of the cost and there was discussion regarding what the qualifications were to receive the FEMA grant. The timeframe for the County to change to the new radios appears to be by the end of the year with a year for the Fire Department to purchase the new radios. The County is also working on allowing Brocton the ability to purchase their radios with them to help save money. The Mayor stated that we were aware of the expense for the new radios, we just do not know what the total cost is at this time. The Mayor stated that it was good to go to fire calls and see the new recruits.

Committee Reports:

Trustee Gary Planty has been doing some research regarding the Firefighter's grant and he would set up a meeting with Jim Rizzo, Jr. Fire Chief and Trustee Bryan Woleben to review the meeting room area as this might be one area that the grant could help. Trustee Planty attended the Town of Portland meeting and placed notes in each of the Trustee's mailboxes. Trustee Planty and Trustee J. Dale Abram met with Randy Hardy from the Thruway Authority regarding the right of way on the Thruway. The meeting went well and he gave contact information of Bill Eagan to contact to review the permitting that will be needed as well as safety issues. Trustee Planty and the Mayor attended a meeting regarding 10 East Main Street with the Land Bank and explained that he thought it would be beneficial for the community to come up with some plans for that area.

Trustee Bryan Woleben received one bid for the work to be completed on the Fire Hall Meeting Room. He was expecting another bid that he will receive before the next meeting. This matter was tabled to review the bids when he had them both.

Trustee Dale VanVlack no report.

Trustee J. Dale Abram did contact Dan Laurito regarding changing the sewer rent charge to sewer tax. It was discussed that it would not be in the best interest of the Village to change the wording on our bills for several reasons.

Mayor Report:

Mayor Hazelton spoke about the budget that was presented. There were a couple of areas that he wanted the Board to review. Based on some data that the Mayor reviewed, the prison pays to process about 27 million gallons of water, the Village processes another 27 million gallons that leaves about 19 million gallons that no one pays for. There are a couple of possibilities, rain run off or the water meters are not reading accurately which

would then not give accurate numbers for sewer. If that was the reason, then it would be in the best interest for the Village to install new electronic meters. The Mayor did not have the cost, and in the event of regional water district the Village would want to know that we are getting paid for all the water that is coming through the main meter. Also if the Mayor was to raise the sewer rate. 50¢ to \$4.53 per thousand gallons, it would raise another \$13,744.50 in revenue. He is still reviewing this possibility. If the Village was to eliminate the “rent charge” from the equation, a revenue of \$44,000 a year, it would mean an increase of \$1.50 per thousand gallons to recoup those costs of the rent charge. The price would then be close to \$7.00 per thousand. Also in reviewing the budget and going over the wish list was a sewer cleaning machine. There was a suggestion that possibly contracting out this process and save having a \$160,000 machine just sitting when not in use. The other issue that came up while reviewing the budget was the possibility of illegal sump pumps that are hooked up to the sewer system. In May, the Mayor would ask that Ryan Hazelton and Rich Lewis go out and knock on doors in the Village to review if the residents have a sump pump illegally tied into the sewer. If they do, they will have 30 days to get it removed or face a fine per day until it is removed. There was a question whether we would be sending the Village residents a letter noting that someone from the sewer plant would be coming around to inspect for this violation. The Mayor stated that we would review what process would work the best before that time.

The Mayor received communication from Alan Gustafson, Code Enforcement Officer that there was going to be an onsite meeting for the Dollar General project the week of March 23rd and that Tom Allen, Joe Majkowski, and anyone else that should be there should attend.

New Business:

Resolution 15-15 Approval of Koester Associates Abel Pump Purchase

RESOLUTION 15-15

APPROVAL OF KOESTER ASSOCIATES ABEL PUMP PURCHASE

WHEREAS the Wastewater Treatment Plant is in need of a second sludge pump to feed the press, to be used to give the facility a redundancy that is elimination of a single point of failure for the press application and

WHEREAS, the RBT 80 Pulsafeeder Pump purchased as part of the plant upgrade was under specification and deemed unusable, and

WHEREAS, the Village Board in its regular meeting of February 4, 2015 accepted the e-mail proposal from Mark Koester of Koester Associates, Inc., dated January 30, 2015 that Koester will pay for half, or \$10,126.50 of the recently ordered CM-G-262 Abel Hydraulic Membrane Pump back up filter press feed pump and air

charge system quote # APL15007 R1 from Abel Pumps, LP, 207 Overlook Drive, Sewickley, PA 15143 for total dollar amount of \$20,253.00 and

BE IT FURTHER RESOLVED that Koester Associates, Inc., will take back the project purchased unusable RBT 80 Pulsafeeder Pump, refurbish it as needed, and attempt to resell as a used pump, agreeing to split 50/50 the proceeds from the resale with the Village, and furthermore, Koester Associates have offered to assist the Wastewater Plant Personnel in the removal of the project purchased pump, and assist in the installation of the newly purchased CM-G-262 Abel Pump,

NOW THEREFORE BE IT RESOLVED, that Abel proposal APL 15007 R1 is accepted for \$20,253.00, and the Board approves the recent purchase of said pump. The three (3) competitive bids required from the procurement policy is hereby waived because of the potential 100% coverage of the cost of the pump.

Resolution introduced by Trustee J. Dale Abram, second by Trustee Gary Planty with vote as follows:

4 ayes

0 nays

0 absent

Dated: March 18, 2015

Sonia Luszcak
Village Clerk/Treasurer

Resolution 16-15 Budget Transfers

RESOLUTION 16-15

BUDGET TRANSFERS

WHEREAS, the Village Board of Trustees has reviewed the recommendations from its auditors/accountants, Bahgat/Laurito-Bahgat, regarding budget transfers which are set forth in their letter dated March 16, 2015 and find said recommendations to be in order,

NOW BE IT RESOLVED, the following budget transfers as set forth in said letter are hereby approved

GENERAL FUND

- \$1,100 From A1990.4 Contingent Account to A1910.0 Unallocated Insurance
- \$1,000 From A1110.4 Municipal Court Contractual to A1110.12 Municipal Court Personal Serv.
- \$2,815 From A8160.1 Refuse & Garbage Personal Serv. to A8160.4 Refuse & Garbage Contractual

WATER FUND

- \$ 20 From F8310.4 Water Administration Contractual to F1910.0 Unallocated Insurance
- \$ 512 From F8310.4 Water Administration Contractual to F1950.4 Taxes & Assessments – Municipal Prop.

ELECTRIC FUND

- \$ 36 From 781.5 General Office Supplies to 783.1 Liability Insurance

Resolution was introduced by Trustee Dale VanVlack, second by Trustee Bryan Woleben with vote as follows:

4 ayes 0 nays 0 absent

Date: March 18, 2015

Sonia Luszcak
Village Clerk/Treasurer

Resolution 17-15 Approval to Attend Pipeline Safety Training

RESOLUTION 17-15

APPROVAL TO ATTEND PIPELINE SAFETY TRAINING

WHEREAS Tom Allen has requested approval to attend National Fuel Gas Pipeline Safety Training on Monday, April 27, 2015 at 5:30 pm at Webb’s Captain Table,

Dated: March 18, 2015

Sonia Luszcak
Village Clerk/Treasurer

Resolution 19-15 Approval to Attend Erosion & Sediment Control Workshop

RESOLUTION 19-15

APPROVAL TO ATTEND EROSION & SEDIMENT CONTROL WORKSHOP

WHEREAS Tom Allen has requested approval to attend the Erosion and Sediment Control Workshop, on Thursday, April 9, 2015 from 1:00 – 5:00 p.m. at the Boces LoGuidice Education Center, 9520 Fredonia-Stockton Road, Fredonia, NY. The registration fee is \$85.00. Travel will be by Village vehicle. This workshop will provide the required training for contractors and inspectors to comply with the SPDES General Permit for Stormwater Discharges from Construction Activity.

NOW THEREFORE BE IT RESOLVED authorization is approved for Tom Allen to attend the training as listed above.

Resolution introduced by Trustee J. Dale Abram, second by Trustee Dale VanVlack with vote as follows:

4 ayes

0 nays

0 absent

Dated: March 18, 2015

Sonia Luszcak

Village Clerk/Treasurer
Old Business:

The website still ongoing.

The Mayor reported that the General Code is moving forward.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Gary Planty to authorize payment of signed approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Gary Planty, seconded by Trustee Bryan Woleben to approve March 4th minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Dale VanVlack, seconded by Trustee J. Dale Abram to approve the written reports as presented. Vote was unanimous, motion carried.

A motion was made by Trustee Gary Planty, seconded by Trustee Bryan Woleben to go into executive session at 8:05 p.m. to discuss a personnel issue. Vote was unanimous, motion carried.

Deputy Mayor J. Dale Abram requested a motion to enter into regular session at 9:02 p.m. from executive session and was made by Trustee Dale VanVlack seconded by Trustee Bryan Woleben. Vote was unanimous, motion carried. There was no action taken with further discussion. The Mayor was absent from the meeting as he excused himself.

Trustee Bryan Woleben told the Trustees and Mayor that he would be on vacation from April 17th through the 24th.

A motion was made to adjourn the meeting at 9:03 pm by Trustee Gary Planty seconded by Trustee Bryan Woleben. Vote was unanimous, motion carried.

Respectfully submitted by,

Sonia Luszcak
Village Clerk/Treasurer