

PUBLIC HEARING
&
REGULAR MEETING
APRIL 8, 2015

Board Members Present: Mayor David Hazelton
Trustee Dale Van Vlack, Jr. – arrived 7:19 p.m.
Trustee Bryan Woleben
Trustee Gary Planty

Board Members Absent: Trustee J. Dale Abram

Present: Sonia Luszczak, Village Clerk/Treasurer
Samuel Drayo Jr., Village Attorney
Tom Allen, Highway Superintendent
Joe Majkowski, Electric Lineman
Jim Rizzo, Jr., Fire Chief – left 7:07 p.m. returned
7:45 p.m.
Ryan Hazelton, Wastewater Treatment Plant
Rich Lewis, Wastewater Treatment Plant
Ann Belcher, Observer

Mayor Hazelton opened the public hearing meeting with the pledge to the flag at 7:00 p.m.

Mayor Hazelton noted that this was a public hearing for the budget of 2015 and 2016 with Trustee J. Dale Abram on vacation and Trustee Dale VanVlack would arrive shortly.

Mayor Hazelton reviewed the proposed budget for general, water, electric and sewer for the 2015/2016 fiscal year. There were several increases in each area taking into account the payments that would be made on the new Dump Truck and final payment on the Ambulance. In the Fire Equipment there would be an increase in equipment in anticipation of the new radio's that would be needed as well as now the ambulance will need to purchase and carry narcotics on board per State Law.

Mayor Hazelton stated the tax rate would be \$11.034804.

Mayor Hazelton reviewed the changes that were made in the Water budget and made a recommendation of a .10 cent per thousand increase for the water that would create an additional revenue of \$10,000.

Mayor Hazelton reviewed the Sewer budget noting that we would be under an austerity budget this year and must watch every penny that is spent. We are still paying back the old debt which will be completed in the 2017/2018 budget year when the debt amount would drop from \$101,000. to \$40-\$45,000. Mayor Hazelton also made a

recommendation that we should increase the sewer rate .50 cents per thousand, however would agree to leave it with the understanding that if we have a shortfall, we will borrow from the General Fund.

Mayor Hazelton reviewed the Electric Fund making a note that there was an increase under code 371 for all new LED lighting on Route 20. This will be a cost savings for the Village. Under debt service transformer line, this is an escalating payment and the Village should take that into consideration when budgeting in the future to start taking provisions for these payments. There was a recommendation that the following areas now be asked to pay their electric bills – Water Plant, Village Hall, Highway Building and Fire Hall.

The Mayor then asked if there were any questions from the public regarding the budget. With no comments from the floor, a motion was made by Trustee Gary Planty and second by Trustee Bryan Woleben to adjourn the public hearing on the budget at 7:30 p.m. Vote was unanimous, motion carried.

Mayor Hazelton opened the regular meeting with the pledge to the flag at 7:30 p.m.

Public Comments: No public comments.

Department Reports:

Sonia Luszczak, Village Clerk/Treasurer – presented the Dog Control Report for February and March. Clarence Grover, Dog Control Officer requested permission to hold a rabies clinic on June 18th from 5:00 – 7:30 p.m. at the Fire Hall, with the Town of Portland covering the insurance. Motion was made by Trustee Dale VanVlack, second by Trustee Bryan Woleben for the Dog Control Officer to hold a rabies clinic. Vote was unanimous, motion carried. Recognition was given to Trustee Planty for being the top fundraiser for the “March for Meals” campaign from the Meals on Wheels Executive Director. Discussion having a credit card available in the Village Office to make purchases that needed a credit card. It would be only given out by the Village Clerk/Treasurer as well as the Deputy Village Clerk/Treasurer.

Sam Drayo, Jr. Village Attorney – Making headway on the water contract with DOC. He has been in contact with the State Comptroller regarding some of the issues and has made some progress. Sam is also working on the Level Three lawsuit. He has spoken to Hodgson Russ Attorneys and find them more than capable to handle the case. Sam will adopt a resolution to that effect. He has also been working on the transformer issue at Cal Graphite.

Tom Allen, Highway Superintendent – Tom told the Board that there was a slight increase to the Chips money. He was hoping that it would be enough to complete the new road off of Peerless Street.

Joe Majkowski, Electric Department Head reported he attended a meeting for the Dollar General project and he will need to schedule a meeting with Fairpoint Communications as well. Joe mentioned the Arc Flash Study that would need to be completed. See resolution below.

Ryan Hazelton, Waste-Water Treatment Plant – Continuing to complete maintenance at the plant and he and Rich Lewis went out in the Village and checked the manhole covers and found some that were plugged. These were fixed.

Committee Reports:

Trustee Gary Planty asked to schedule a workshop meeting to address the Employee Handbook. The workshop will be scheduled on Saturday, April 25, at 10:00 a.m.

Trustee Bryan Woleben asked for approval to attend the Pipeline Safety Program on Monday, April 27 at Webb’s Captain Table in Mayville. A motion was made by Trustee Dale Van Vlack and second by Trustee Gary Planty. Vote was unanimous, motion carried. Still working on the meeting room quotes.

Trustee Dale VanVlack no report.

Mayor Report:

Mayor Hazelton received communication from NOCO in reference to providing the Village with natural gas. A motion was made that we provide our account numbers to NOCO to complete a study on cost savings of natural gas from Trustee Bryan Woleben and second by Trustee Gary Planty. Vote was unanimous, motion carried.

The Mayor noted that he received a notice from NYCOM Executive Director Peter A. Baynes on the reestablishment of the Restore New York program and the possibility of getting help with 110 East Main Street. More to follow.

Mayor Hazelton stated that work had started on the Dollar General project on Tuesday.

New Business:

Resolution 20-15 Approval of Signature with O’Brien & Gere for Arc Flash Study

RESOLUTION 20-15

**APPROVAL OF SIGNATURE WITH O’BRIEN & GERE FOR ARC
FLASH STUDY**

BE IT RESOLVED that an agreement/proposal has been received and reviewed for an Arc Flash Study for the Village's electric distribution system with O'Brien & Gere due to new OSHA rules.

BE IT FURTHER RESOLVED upon signing this agreement/proposal the Village of Brocton will receive guidance from O'Brien & Gere to provide a solid basis for the scope of work proposed for the Village. The previous Arc Flash Study will meet all or most of the new OSHA requirements as far as the substation is concerned. Therefore, the project will consist mainly of developing incident energy levels for the distribution system.

NOW THEREFORE BE IT RESOLVED that Joe Majkowski is hereby authorized to sign the proposal/agreement with O'Brien & Gere on behalf of the Village of Brocton at a total cost not to exceed \$5,000.00.

Resolution was introduced by Trustee Dale VanVlack, second by Trustee Bryan Woleben with vote as follows:

3 ayes

0 nays

1 absent

Date: April 8, 2015

Sonia Luszcak
Village Clerk/Treasurer

Old Business:

Cleaning quote from Service Master was tabled.

Water/Sewer considerations for two residents tabled for review of usage.

The website still ongoing.

General Code is moving forward per Sam Drayo, Village Attorney.

A motion was made by Trustee Gary Planty, seconded by Trustee Dale VanVlack to authorize payment of signed approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Gary Planty, seconded by Trustee Bryan Woleben to approve March 18th minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Dale VanVlack, seconded by Trustee Bryan Woleben to approve the written reports as presented. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Dale VanVlack to go into executive session at 7:52 p.m. to discuss a legal matter that the Mayor would like Joe Majkowski to join and a personnel issue. Vote was unanimous, motion carried.

A motion to return to regular session was made by Trustee Gary Planty and second by Dale VanVlack at 8:10 p.m. Vote was unanimous, motion carried. On the personnel matter there was action taken to increase the rate of pay for Ryan Hazelton, Waste Water Operator retroactive from 3/1/15.

Jim Rizzo, Jr. Fire Chief – ISO will be coming to the fire hall around the 1st of June for an audit on drills and paperwork. Elections were held for officers as well as a new member that has passed the background check and will be voted on at the next meeting being held on Monday, April 13, 2015. A motion was made authorizing the addition of Ryan Songer to the Fire Department insurance roll by Trustee Gary Planty and second by Trustee Bryan Woleben. Vote was unanimous, motion carried. There will be a Counsel Meeting on Sunday evening in Jamestown if anyone is interested in attending. Trustee Bryan Woleben then read the invitation that was received from the Brocton Fire Department for the Installation of Officers Banquet being held at the American Legion Post 434 on Saturday, May 2, 2015 at 6:00 p.m.

After discussion regarding the Sub-Station at Greenbush Street, a motion was made by Trustee Bryan Woleben and second by Dale VanVlack authorizing the Mayor's action to maintain and keep open the right-a-way at the Village Sub-Station on Greenbush Street. Vote was unanimous, motion carried

A motion was made to adjourn the meeting at 8:17 pm by Trustee Dale VanVlack seconded by Trustee Bryan Woleben. Vote was unanimous, motion carried.

Respectfully submitted by,

Sonia Luszcak
Village Clerk/Treasurer