

REGULAR MEETING
May 6, 2015

Board Members Present: Mayor David Hazelton
Trustee J. Dale Abram
Trustee Bryan Woleben
Trustee Gary Planty

Board Members Absent: Trustee Dale VanVlack, Jr. - Vacation
Samuel Drayo Jr., Village Attorney

Present: Sonia Luszczak, Village Clerk/Treasurer
Tom Allen, Highway Superintendent
Ryan Hazelton, Wastewater Treatment Plant
Ann Belcher, Observer

Mayor Hazelton opened the regular meeting with the pledge to the flag at 7:30 p.m.

Public Comments: No public comments.

Department Reports:

Sonia Luszczak, Village Clerk/Treasurer – Introduced the April Dog Control Report to all of the Board members along with a listing from the Chautauqua County Tax Department of all the foreclosed properties in the Village. The Mayor spoke to Pam at the County and made sure that 10 East Main Street does not appear on this listing. The Board members were presented a progress report from Brocton PC for the months of January through March. There was some discussion regarding the program MuniPay. Trustee Planty and the Village Clerk had a Go To Meeting on Monday, May 4th to review what MuniPay could offer the Village to be able to accept credit cards from our customers. The information for MuniPay will be given to our accountants to make sure this is something that would work with them. Trustee Planty also made some further inquiries on the Web for other credit card readers and found Pay Pal. He will copy the information and give to each of the Board members for their review. More to follow.

Sam Drayo, Jr. Village Attorney – Was absent attending a Law Conference.

Tom Allen, Highway Superintendent – Received a quote from Paul Morrison for fixing the sign in front of the Fire Hall. The cost would be \$590.00 to make a completely new sign and install. If the Fire Department wanted anything further on the sign, it could be more. The Mayor will run this past the Fire Department Chief. Connor Dolce, will be returning to work on May 18, 2015 for the summer. He was successful in passing the drug and alcohol test. Tom and the crew were busy picking up brush the past couple of

days. It took them 23 hours to gather all the brush. This Saturday is big trash pickup at the shop on 108 Highland Avenue. Tom will go to the Water Plant and help them find the septic tank.

Ryan Hazelton, Waste-Water Treatment Plant – stated that there is a problem with some Microthrix Parricella growth at the sewer plant and will be treating the filaments with Sodium Hypochlorite. They will turn on the UV bulbs this Friday for disinfecting purposes. The bulbs are working fine but they are not talking to the Scada system. Ryan contacted the company who set up this system and said that if we would get a VPN connection, they could make the corrections from their office in Syracuse. Without the communication from the bulbs to Scada, we do not have any indication that they are operating properly. A motion was made by Trustee J. Dale Abram and second by Trustee Bryan Woleben allowing Ryan Hazelton to proceed with the service agreement with a MGuard router that will be provided and installed in existing RTU-1 panel. The device will provide up to 2 VPN connections at the same time. It will allow remote connection to the plant Ethernet network. Two Cat 5E Ethernet cables are included for MGuard connection for a cost of \$1,830.00. Vote was unanimous, motion carried. Ryan contacted Craig @ STC regarding the issues with the shingles on several of the buildings located at the Sewer Plant. Ryan also contacted the manufacturer of the shingles (IKO) who referred Ryan back to the contractor. The contractor told Ryan that there was a class action suit against IKO but would be coming to get samples of the shingles and try to correct the issue. Ryan stated that the ladder that was ordered had arrived. After review of the ladder it was not powder coated and Ryan refused the delivery. National Ladder is looking into a quote for stainless steel and/or aluminum. The Mayor asked Ryan to keep everyone updated.

Committee Reports:

Trustee Gary Planty – Gave the Board members an update on the Transformer grant from Homeland Security that was submitted 566 days ago. He spoke with someone regarding the grant and was told that it takes time but we were still in for review. This grant will be Federal money of \$562,500. Summer Recreation applications are still open until May 8th. Gary will meet with Trustee Bryan Woleben and Cynthia Ferguson regarding gathering information for the web page.

Trustee Bryan Woleben – Reported that he still had not received any further quotes on the Fire Hall Meeting Room. Bryan did speak to Julius Leone regarding the grant for the radios and we are still in the running. Pipeline Safety seminar was changed to May 21st.

Trustee J. Dale Abram thanked Tom and crew for the great job in cleaning the Village. There was a lot of happy people. Also thanked Ryan Hazelton and group for figuring out a way to save the overtime costs regarding the chlorine injection. It could have cost the Village a lot of money, but they found a way around it. Thank you for that. Dollar General going strong with an expected date to open of August 15, 2015.

Mayor Report:

Mayor Hazelton received a revised contract from the Sheriff's Department at the same rate of \$21,000.00. There is a resolution for approval. There is an outstanding bill with Hogdson Ross for the Sewer plant back from 2014. A motion was made by Trustee J. Dale Abram and second by Trustee Bryan Woleben to approve the outstanding bill of \$9,600.00 for counsel and professional services rendered and disbursements incurred as bond counsel to the Village of Brocton. Vote was unanimous, motion carried. As part of the Portland Ambulance service there was a small fee to add the Town of Portland to the insurance. A motion was made by Trustee Gary Planty and second by Trustee Bryan Woleben authorizing the payment of \$19.00 for naming the Town of Portland as an additional insured. Vote was unanimous, motion carried. The Mayor was contacted requesting that the Board attend the season opener festivities at the Bud Miller Little League field on Saturday morning, May 9, 2015 at 9:00 a.m. There are three vouchers in for payment for the Fire Department for year-end expenses. Tires for the Ambulance, turn out gear for two of the new fireman and a thermal imaging unit that the cost will be split with the Village and the Fire Department Fund Raiser. The Mayor received a telephone call from Diane Clark who runs a Nature Preserve on Bear Lake Road. She and her husband would like to donate the land to the Village of Brocton with the understanding that Mr. & Mrs. Clark would have life use of the property and it would remain a Natures Preserve. The Mayor's feeling is that they should contact the Town of Portland as the land is in the Town. The Mayor did not feel that the Village would want to take on the taxes to this property. There is still a water issue consideration for the Oliver's that must be resolved. The water committee will get together to review.

New Business:

Resolution 40-15 was introduced

I certify, the following resolution was duly adopted at a meeting of the Board of Trustees of the Village of Brocton NY duly called and held on May 6, 2015 at the Village offices, 34 West Main Street, Brocton, NY.

Sonia Luszczak
Village Clerk/Treasurer

RESOLUTION 40-15 APPOINT PROXY FOR NEW YORK MUNICIPAL POWER AGENCY MEETING

WHEREAS, The Village of Brocton Board of Trustees is a member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of the New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting;

NOW THEREFORE BE IT RESOLVED that the New York Municipal Power Agency Board of Directors be and is hereby designated as the accredited delegate of the Village of Brocton, New York.

Resolution introduced by Trustee J. Dale Abram, and second by Trustee Gary Planty with roll call vote as follows:

Trustee J. Dale Abram:	__Aye__
Trustee Gary Planty	__Aye__
Trustee Dale Van Vlack Jr	__Absent__
Trustee Bryan Woleben	__Aye__
Mayor David Hazelton	__Aye__

Dated: May 6, 2015

Sonia Luszcak
Village Clerk/Treasurer

Resolution 41-15 was introduced

RESOLUTION 41-15

APPROVAL TO ATTEND FLOOD RESILIENCE TRAINING

WHEREAS Patrick McCloskey has requested approval to attend Flood Resilience: a basic guide for Water and Wastewater Utilities on Thursday, May, 14, 2015 from 10:00 am to 2:00 pm at Stockton Fire Hall sponsored by New York Rural Water Association. The purpose is to train attendees to use the Guide tools and conduct their own flood resiliency assessment of our facilities. Travel will be by Village vehicle and there is a cost of \$25.00 to attend the seminar.

NOW THEREFORE BE IT RESOLVED authorization is approved for Patrick McCloskey to attend Flood Resilience training as listed.

Resolution introduced by Trustee Bryan Woleben, second by Trustee Gary Planty with vote as follows:

3 ayes _0_ nays _1_ absent

Dated: May 6, 2015

Sonia Luszcak
Village Clerk/Treasurer

Resolution 42-15 was introduced

RESOLUTION 42-15

APPROVAL TO ATTEND 2015 HIGHWAY SCHOOL

WHEREAS Tom Allen has requested approval to attend 2015 Highway School on Monday, June, 1st through June 3, 2015 at Ithaca College sponsored by Towns and County Officers Training School and The Association of Towns of the State of New York. The purpose is to train attendees on worker safety, procurement basics, dealing with emergencies, and snow and ice control along with pavement preservation. Travel will be with the Town of Portland and there is a cost of \$110.00 to attend the training with estimated cost for food and lodging of \$275.00.

NOW THEREFORE BE IT RESOLVED authorization is approved for Tom Allen to attend 2015 Highway School as listed.

Resolution introduced by Trustee Gary Planty, second by Trustee J. Dale Abram with vote as follows:

3 ayes _0_ nays _1_ absent

Dated: May 6, 2015

Sonia Luszcak
Village Clerk/Treasurer

Resolution 43-15 was introduced

RESOLUTION 43-15

AUTHORIZE MAYOR'S SIGNATURE
ON SHERIFF CONTRACT

WHEREAS the Village of Brocton has requested that the Chautauqua County Sheriff's Department provide enhanced police protection within the territory of the Village of Brocton, and

WHEREAS, County and Sheriff's Department have agreed to provide such service to the Village of Brocton for a one year term commencing January 1, 2015 and ending December 31, 2015 at a cost not to exceed \$21,000, based upon an hourly rate of \$37.28 and \$46.77 hourly rate for national holidays to be paid quarterly based upon hours actually worked by the Sheriff's Department on behalf of the Village, and

WHEREAS, a proposed contract has been presented to this Board setting forth the terms and conditions for such services,

NOW THEREFORE BE IT RESOLVED that said contract is hereby approved and the Mayor is hereby authorized to sign said contract on behalf of the Village of Brocton.

Resolution introduced by Trustee J. Dale Abram, second by Trustee Bryan Woleben with vote as follows:

__3__ ayes

__0__ nays

__1__ absent

Dated: May 6, 2015

Sonia Luszcak
Village Clerk/Treasurer

Resolution 44-15 was introduced

RESOLUTION 44-15

AUTHORIZE MAYOR'S SIGNATURE ON
REVOCABLE PERMIT FOR FIREHALL DRIVEWAY AND MR.
HAWLEY

WHEREAS John E. Hawley has requested use of the Village of Brocton Fire Department driveway which adjoins his premises at 78 Lake Avenue for driveway purposes, now

BE IT RESOLVED that Mr. Hawley be permitted to use the Fire Hall driveway for normal driveway purposes without any obstruction by Mr. Hawley, any tenants or visitors under a revocable permit from the Village to use the said driveway which can be revoked or suspended at any time is the sole discretion of the Village Board, and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to sign a revocable permit approved by the Village Attorney with any terms necessary to protect the interests of the Village. Before any use of the driveway by Mr. Hawley, the revocable permit must be first signed by Mr. Hawley agreeing to all the terms of the permit.

Resolution introduced by Trustee Bryan Woleben, second by Trustee Gary Planty with vote as follows:

__3__ ayes

__0__ nays

__1__ absent

Dated: May 6, 2015

Sonia Luszcak
Village Clerk/Treasurer

Resolution 45-15 was introduced

RESOLUTION 45-15

APPROVAL TO ATTEND BIOHAZARDS IN WATER & WASTEWATER

WHEREAS Ryan Hazelton and Rich Lewis have requested approval to attend Biohazards in Water & Wastewater, Bloodborne Pathogens and Ebolavirus on Wednesday, July, 22, 2015 at South & Center Chautauqua Lake Sewer District in Celeron, NY from 8:00 am to 4:00 pm. The purpose is to train attendees to use safety when working with sewage and wastewater. Travel will be by Village vehicle and there is no cost to attend the seminar.

NOW THEREFORE BE IT RESOLVED authorization is approved for Ryan Hazelton and Rich Lewis to attend Biohazards in Water & Wastewater training as listed.

Resolution introduced by Trustee Gary Planty, second by Trustee J. Dale Abram with vote as follows:

 3 ayes

 0 nays

 1 absent

Dated: May 6, 2015

Sonia Luszcak
Village Clerk/Treasurer

Old Business:

Cleaning quote from Service Master was addressed with a cost of \$240.00 per month to clean the office space which is highly recommended by the office staff. The issue of confidentiality will be addressed. A question was asked if there was money in the budget for this expense and the Mayor explained that there is money in the new 2015-2016 budget. A motion was made by Trustee Gary Planty and second by Trustee Bryan Woleben to accept Service Master's quote for \$240.00 per month for cleaning the Village office.

The website still ongoing.

General Code there is nothing to report.

A motion was made by Trustee J. Dale Abram, seconded by Trustee Bryan Woleben to authorize payment of signed approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Gary Planty, seconded by Trustee Bryan Woleben to approve April 22nd minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee J. Dale Abram to approve the written reports as presented. Vote was unanimous, motion carried.

The Mayor stated that he had missed a few things under his report. He had received a notice from the Comptroller's office regarding a Fiscal Stress report giving the Village a ranking of 19.2 which means that we are in good shape. The Mayor also received a response from NOCO regarding the question of lowering our gas bills. There was no significant savings. Mayor had a conversation with Bill Boria from Chautauqua County Health Department regarding labs in the area that could do testing that is used by the Water Department as well as the Sewer Plant. Due to the high cost of these tests, the Mayor and Bill Boria believes we should go out to bid for this work. The Mayor will get with our attorney, Sam Drayo to discuss how to proceed.

A motion was made to adjourn the meeting at 8:17 pm by Trustee Gary Planty, second by Trustee Bryan Woleben. Vote was unanimous, motion carried.

Respectfully submitted by,

Sonia Luszcak
Village Clerk/Treasurer