

REGULAR MEETING  
November 04, 2015

Board Members Present: Mayor David Hazelton  
Trustee J. Dale Abram  
Trustee Bryan Woleben-arrived at 7:07 p.m.  
Trustee Craig Miller  
Trustee Gary Planty

Present: Sonia Luszczak, Village Clerk/Treasurer  
Peter Clark, Village Attorney  
Tom Allen, Highway Superintendent  
Ryan Hazelton, Sewer Treatment Operator  
Rich Lewis, Sewer Treatment Plant  
Ann Belcher, Observer

Mayor Hazelton opened the regular meeting with the pledge to the flag at 7:00 p.m.

**Public Comments:** No public in attendance.

**Department Reports:**

**Sonia Luszczak, Village Clerk/Treasurer** – presented the September Sheriff’s report. Gave the terms and conditions regarding getting a credit card for the Dollar General to Peter Clark, Village Attorney for review. Several departments have requested the Village get this card to save on trips to Fredonia to get supplies. Peter will get back to me. Presented information from the Grape Discovery Center in Westfield requesting donations to support the center. A motion was made by Trustee Gary Planty and second by Trustee Craig Miller to donate \$100.00 to the Grape Discovery Center. Vote was unanimous, motion carried.

Gave a report of the number of credit cards transactions that had been made for the month of October.

Presented a listing of Water/Sewer write offs to the Board for delinquent properties that had been sold in the County Tax Auction. After further discussion, the listing was given to Peter Clark to send out letters for payment.

**Ryan Hazelton, Sewer Plant Operator** - In light of the last wind storm that we had, the shingles on several buildings came off. Ryan believes that we should go after the contractor that put on the roof. Peter Clark, Village Attorney asked for the contracts to review whether we can go after them for compensation. Ryan once again thanked the Electric Department for coming down and helping put new shingles on the buildings. Ryan wanted to thank the Board for approving the purchase of a new air compressor. Ryan also gave Trustee Planty some confined space training. He also contacted someone to come and teach this type of class. The cost would be \$450.00 for up to 20 people and

possibly we could hold it with the Town of Portland and split the cost. Trustee Bryan Woleben stated that he thought that there was some grant money available with Nellie Brown for this training and has been trying to get ahold of her. More to follow. The filter press plates for the Sewer Plant arrived.

**Tom Allen – DPW Superintendent** – contacted S. St. George regarding getting the pipe covered up by the Water Plant. St. George is stating that they really want to get this completed soon.

The Water valve was installed and working well at the Water Plant.

The DPW have started collecting leaves and feels that it will be a short season.

Tom and the boys are currently working on the sidewalk at the corner of Mill Street.

### **Committee Reports:**

Trustee Gary Planty – No report.

Trustee Bryan Woleben – Cummins representative was to stop and speak to Ryan regarding servicing the generators. Trustee Woleben will follow up with him.

Trustee J. Dale Abram – No report.

**Mayor Report:** Mayor Hazelton congratulated Rich Lewis on the certificate for completing part of the schooling for Sewer Plant Operator.

The Mayor took newly appointed Trustee Craig Miller on a tour of the Water Plant facility as well as the Sewer Plant. The Mayor felt it was interesting to get information from someone else's eyes in regards our plants.

There is one project clean-up application for approval. On a motion from Trustee Bryan Woleben and second by Trustee J. Dale Abram, the project clean-up application was approved for payment of \$500.00. Vote was unanimous, motion carried.

At the last meeting, the Mayor requested that we set up a fund for the money that was received from National Grid refund. We received a letter from National Grid that they had made an error on the amount that was sent and would like money returned to them.

There was a meeting held last week with the employees regarding the Employee Handbook. The Mayor received feedback and would like to schedule another meeting to review the changes and input of our Employees to the Board.

Mayor Hazelton has been asked to give a presentation to the school government class on Monday, the 9<sup>th</sup> in the morning and then again in the afternoon. He will be discussing derelict buildings in our community. Anyone of the Board members are welcome to come with him.

**New Business:**

Resolution 94-2015 was introduced

**RESOLUTION 94-2015**

**“EXTENDING THE LENGTH OF PEERLESS STREET”**

**WHEREAS**, Peerless Street now ends at Dahlberg Road and,

**WHEREAS**, a new bridge is being constructed across Slippery Rock Creek to replace the old bridge on Dahlberg Road and,

**NOW THEREFORE BE IT RESOLVED**, that Peerless Street be extended a distance of 1/10 of a mile commencing at the end of the current Peerless Street and ending at Route 380 Lake Avenue.

Resolution introduced by Trustee J. Dale Abram, second by Trustee Bryan Woleben with vote as follows:

  4   ayes                        0   nays                        0   absent

Dated: November 4, 2015

Sonia Luszcak  
Village Clerk/Treasurer

**Old Business:**

The website still ongoing.

General Code is currently being completed with both attorneys.

Collection Agency – Trustee Gary Planty spoke to the collection agency regarding the success they have in collecting bad debt. The Village Attorney, Peter Clark stated that we may want to get a list to his office so that he could compose a letter to send. Mr. Clark believes we could get better results with this approach.

Water, Sewer Rent Charges – Landlords – There was discussion regarding starting a policy that all Landlords of rental properties should be responsible for all water and sewer charges. A motion was made to start a policy that all water and sewer bills and rent charges will be in the landlords name by Trustee J. Dale Abram and second by Trustee Craig Miller. Vote was unanimous, motion carried.

Webster Road Water District - The Mayor has still not heard anything further on the new water district being formed. We understand that they are still gathering signatures.

Water meter readings at Crestview – it was discussed that there was a telephone call from an attorney that the sale of this property was close to being completed.

A motion was made by Trustee Gary Planty, seconded by Trustee Craig Miller to authorize payment of signed approved vouchers. Vote was unanimous, motion carried.

Approval of October 21<sup>st</sup> minutes was tabled.

A motion was made by Trustee Gary Planty, seconded by Bryan Woleben to approve the written reports as presented. Vote was unanimous, motion carried.

The Mayor entertained a motion to go into Executive session for a personnel issue was made by Trustee Bryan Woleben and second by Trustee J. Dale Abram at 7:27 pm. Vote was unanimous, motion carried. A motion to return to regular session from Executive session at 7:58 pm with no action taken by Trustee Gary Planty and second by Trustee Craig Miller. Vote was unanimous, motion carried.

A motion was made to adjourn the meeting at 7:58 pm by Trustee J. Dale Abram, second by Trustee Bryan Woleben. Vote was unanimous, motion carried.

Respectfully submitted by,

Sonia Luszcak  
Village Clerk/Treasurer