

REGULAR MEETING  
November 18, 2015

Board Members Present: Mayor David Hazelton  
Trustee J. Dale Abram  
Trustee Bryan Woleben  
Trustee Craig Miller  
Trustee Gary Planty

Present: Sonia Luszczak, Village Clerk/Treasurer  
Tom Allen, DPW Superintendent  
Alan Gustafson, Code Enforcement Officer  
Ann Belcher, Evening Observer

Mayor Hazelton opened the regular meeting with the pledge to the flag at 7:00 p.m.

**Public Comments:** No public in attendance.

**Department Reports:** Village Clerk, Sonia Luszczak presented a report of outstanding credits on accounts that Karen Makuch, Deputy Clerk prepared for review. A request to remove the credits that were under \$5.00 for a total of \$10.94 was presented to the Village Board. A motion was made by Trustee Gary Planty and second by Trustee Bryan Woleben to remove the credits in the amount of \$10.94 as noted on the report. Vote was unanimous, motion carried.

Presented a sample of a single page paper utility bill for the Board's review. Due to the many issues and problems we experience with the card stock bills with printing and mailing the Office Staff explored the possibility of printing one single page on regular paper. The Village Board discussed their concerns and made recommendations, a motion to continue to move in the direction of paper billing was made by Trustee J. Dale Abram and second by Trustee Bryan Woleben to gather further information, different stock of paper, possible USPS permit starting with January 1, 2016 billing. Vote was unanimous, motion carried.

Tom Allen, DPW Superintendent – The leak on Central Avenue was fixed. The Town of Portland is backfilling the bridge hopefully next week and pouring the walls on Friday. Village will then cover the bridge with 18 inches of gravel. The Mayor voiced a concern regarding two trees on the south side of the bridge. Tom will contact Ron Delcamp, Town of Portland Superintendent to see if they can knock them down. The last leaf pick-up will be on Friday and his crew will pick up brush the beginning of next week.

Tom attended the County Superintendent's meeting today and found out that there is a NTA grant of \$8 million dollars from the Governor, according to the Town Highway Superintendent Associations the group will be sending a resolution to the Governor for the same amount of money for highways and bridges as well.

Alan Gustafson, Code Enforcement Officer – Supplied his report for October and November. Highlights he is working on is 10 East Main Street working with the attorney and 110 Old Mill Road and the clean-up of the property. Ann Belcher inquired if Alan's had a concern with the winds regarding 10 East Main Street. He was concerned about the wind but more concerned with the snow that is coming.

**Committee Reports:** Trustee Gary Planty wanted to commend our crews in keeping the trees trimmed and all of the lights on with all the high winds that we have been having. He is also considering attending Grant Writing Workshop Training that will be held in Buffalo in January. Trustee Craig Miller asked if we partnered with Fredonia State when writing grants. The Mayor felt that this was something that we could look into.

Trustee Bryan Woleben spoke to Nellie Brown and she does have grant money that we could have for the Confined Space Training. It will be a 6 hour class with lunch and breaks and we would need to provide the equipment, tripod, body harness and air meters. It would be for at least 15 people and some of the attendees will get credit for the class towards their schooling. It currently is scheduled for Monday, January 15, 2016. Trustee Woleben is still waiting to hear from Cummins regarding the generator maintenance.

Trustee Craig Miller – No report.

Trustee J. Dale Abram – No report.

**Mayor Report:** Mayor Hazelton congratulated Tom Kowski on passing his water license and showed the Board his certificate.

The Mayor would like to cancel the December 16<sup>th</sup> Village Board meeting to attend the County Legislator meeting. At this meeting the County Legislators will be forming the North Chautauqua County Water District and feel that it is something that the Village Board should be a part of to show their support. A motion was made by Trustee Bryan Woleben and second by Trustee Craig Miller to cancel the Village Board meeting on December 16, 2015 so that the Village Board can attend the Chautauqua County Legislator meeting where they will be working on the regional water. Vote was unanimous, motion carried.

The Mayor spoke to Bill Boria at the Regional Water meeting if they would be open to the Village putting in one single 12" feed line and would split the line at Ellicott Road and Route 380 to feed both the new 380 line and the old line that crosses Route 380 and 510 feet to the west. This was approved to proceed per Bill Boria and Paul Snyder. A motion was made by Trustee J. Dale Abram and second by Trustee Craig Miller that the Mayor notify Rex Tolman, Tolman Engineering to discontinue working on the plans for the second water line as it is no longer needed. Vote was unanimous, motion carried. Tom Allen asked that once the new water line was installed he would like to see another fire hydrant added. The Mayor agreed.

The Mayor presented an application for Project Clean-Up. A motion to accept the Project Clean-up Application was made by Trustee J. Dale Abram and second by Trustee Bryan Woleben approving the application as submitted. Vote was unanimous, motion carried.

The Mayor gave to each of the Board members a list of the long term debt that the Village owes for their reference and future budget planning. Correspondence was received by the Mayor from Clark Patterson and Lee regarding the getting the SEQRA for the Regional Water District. The Mayor stated that he was asked to support the Chautauqua Solar program with Mrs. Hofner but feels that it will not work due to the fact that we do not have the correct electric meters to allow the solar panels to operate properly. The Mayor does support the idea, but does not believe that it will work for the Village.

**New Business:**

Resolution 96-2015 was introduced

**RESOLUTION 96-2015**

**APPROVING BOARD AUDIT  
OF JUSTICE COURT FINANCES AND RECORDS**

**WHEREAS**, Section 2019-A of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective town and village auditing boards, and that such records then be examined or audited and that fact be entered into the minutes of the board's proceedings, and

**WHEREAS** an examination of the Village of Brocton Justice James Craig's records having been examined by Trustee Bryan Woleben, and

**WHEREAS**, the Mayor and board members having reviewed the examination,

**BE IT RESOLVED** that the Village of Brocton Board of Trustees hereby acknowledges the required examination of the Village of Brocton Justice James Craig's records as submitted by Trustee Woleben and directs the submission of a copy of the examination along with a copy of this resolution to the NYS Office of Court Administration.

Resolution introduced by Trustee J. Dale Abram, second by Trustee Gary Planty with vote as follows:

\_\_4\_\_ ayes

\_\_0\_\_ nays

\_\_0\_\_ absent

Dated: November 18, 2015

Sonia Luszcak  
Village Clerk/Treasurer

Resolution 97-2015 was introduced

RESOLUTION 97-2015

AUTHORIZE MAYOR'S SIGNATURE ON CONTRACT WITH  
PORTLAND FIRE PROTECTION DISTRICT NO. 1

**WHEREAS** the current Fire Protection agreement between the Village of Brocton and the Town of Portland on behalf of the Portland Fire Protection District No. 1("Portland") will expire effective December 31, 2015, and

**WHEREAS** the Village Board desires to enter into a new agreement for one year under the same terms as the last agreement with Town of Portland which provides for an annual payments of \$57,882.00 for the year 2016, and

**WHEREAS** the new agreement has been approved by Town of Portland and signed by the Supervisor,

**NOW THEREFORE BE IT RESOLVED** that the new one year agreement with Town of Portland for Portland Fire Protection District No. 1 for the term of one year from January 1, 2016 to December 31, 2016 and for an annual payment to the Village of \$57,882 payable on March 1, 2016 is hereby approved, and

**BE IT FURTHER RESOLVED** that said agreement is subject to the approval of the Brocton Fire Department and the Brocton Fire Department Emergency and Rescue and First Aid Squad, and

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to sign said agreement on behalf of the Village of Brocton.

Resolution introduced by Trustee Bryan Woleben, seconded by Trustee Gary Planty with vote as follows:

\_\_4\_\_ ayes                      \_\_0\_\_ nays                      \_\_0\_\_ absent

Dated: November 18, 2015

Sonia Luszcak  
Village Clerk/Treasurer

**Old Business:**

General Code – Both Attorneys are finalizing.

Collection Agency – Village Trustees are working on.

Webster Road Water District – On Going – Waiting for Petition to be filed

Water, Sewer, Rent Charges – Landlords – Need Policy

Water Meter Reading – Crestview - The papers were to be signed for the new owner to take over the park on Wednesday, November 19, 2015.

A motion was made by Trustee Gary Planty, second by Trustee Bryan Woleben to authorize payment of signed approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, second by Trustee Gary Planty to approve October 19<sup>th</sup>, 21<sup>st</sup>, and November 4<sup>th</sup> and 10<sup>th</sup> minutes as written. Vote was unanimous, motion carried.

A motion was made by Trustee Gary Planty, second by J. Dale Abram to approve the written reports as presented. Vote was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 7:44 pm by Trustee Bryan Woleben, second by Trustee Craig Miller. Vote was unanimous, motion carried.

Respectfully submitted by,

Sonia Luszcak  
Village Clerk/Treasurer