

REGULAR MEETING
January 6, 2016

Board Members Present: Mayor David Hazelton
Trustee J. Dale Abram
Trustee Bryan Woleben
Trustee Craig Miller
Trustee Gary Planty

Present: Sonia Luszczak, Village Clerk/Treasurer
Peter D. Clark, Village Attorney
Tom Allen, DPW Superintendent
Jim Rizzo, Jr. Fire Chief
Richard Lewis, Sewer Treatment Operator
Ann Belcher, Evening Observer

Mayor Hazelton opened the regular meeting with the pledge to the flag at 7:00 p.m.

Public Comments: No public comment.

Department Reports: Village Clerk, Sonia Luszczak requested permission to complete an application for a credit card for Dollar General. A motion was made by Trustee Bryan Woleben and second by Trustee Craig Miller to approve the completion of the credit card application for Dollar General. Vote was unanimous, motion carried.

The Clerk gave to each Trustee a sample of the new billing that will go out for the Electric Bill in January. There was further discussion and Trustee Gary Planty requested that we give a copy of a sample bill for Phil Giambra to put on the website.

Peter D. Clark, Village Attorney stated that he has been working on the General Code and requested some information on the Local Laws from the Village Clerk to be able to complete them.

Tom Allen, DPW Superintendent – The DPW crew will be repairing a water and service leak on Highland Avenue on the 7th.

Truck #2 was returned from the dealer fixed for the issue of not charging. What was creating the problem was the cruise control shorting out. Tom asked them to disconnect as there was no need for the truck to have cruise. It is currently working fine and in service.

Jim Rizzo, Jr. – Fire Chief – there are two (2) new firefighters that will be taking the EMT class coming up.

There is OSHA training at the Fire Hall on Sunday, January 10th.

There is also a Traffic Control Training Class on Wednesday, January 13th at the Fire Hall at 7:00 p.m. Anyone from the Village that does traffic control is more than welcome to attend the training.

Fire Chief Jim Rizzo will meet with Frank from Eagle Radio on Friday at 4:00 p.m. to go over the cost of the new radios and get the information to Trustee Gary Planty so he can complete the grant.

There is now a list of repairs and the priority that are needed at the Fire Hall.

There was also discussion on the mobile radios that are needed for the Chief and Captains along with a base station which would total 11.

Electric Department – Joe Majkowski turned in a quote to purchase 2,000 feet of 2% ACSR Overhead Conductor for the new Peerless Street Bridge. Due to the heavy brush and older trees at the old Peerless street Bridge it makes sense to make this change to eliminate downed wires. A motion was made by Trustee J. Dale Abram and second by Trustee Bryan Woleben to approve the purchase of 2,000 feet of 2% ACSR Overhead Conductor wire from Gottogo Electric at a cost of \$1,073.00 approximately. Vote was unanimous, motion carried.

Committee Reports: Trustee Gary Planty gave an update on the grant for the transformer. Trustee Planty received a letter from Andrew Feeny stating the Village was not going to receive the funding. Trustee Planty will continue to investigate other avenues for grant monies.

Trustee Planty also stated he wondered if we had received the information from our Insurance Broker on a quote for Disability Insurance. Sonia Luszczak noted that she would get in touch with our broker to find out when we can expect to receive the information to present to the Village Board.

Trustee Bryan Woleben stated that there would be Confined Space Training at the Fire Hall on Friday, January 15, 2016. The training will be given by Mollie Brown.

Trustee J. Dale Abram received a telephone call from our new County Representative, Mark Odell stating that he is looking forward to representing the Village of Brocton and will alternate attending meetings between Cassadaga and Brocton.

Mayor Report: Mayor Hazelton received a pleasant telephone call from Mr. Bill Hipwell regarding the last power outage caused by the high winds on Harmon Avenue. He praised Joe Majkowski and Frank Cole on their dedication and hard work in getting the power restored to the residents. The Mayor appreciated the telephone call.

The Mayor spoke with Justice James Craig regarding doing away with the Justice position for the Village of Brocton. The Mayor asked for Jim to think about what they had talked about and if he would like to discuss it further in Executive session or in an open session, that would be fine. The Mayor has not heard from Mr. Craig as of yet. This is the Mayor's position on this subject and asked that the other Trustee's consider his opinion. Trustee J. Dale Abram asked if the decision to do away with this position of Judge, could the new Board of Trustees at a later time reinstate the position. Attorney Peter Clark felt that the next Board of Trustees could reestablish the position should they care to. There was further discussion with more to follow.

Mayor Hazelton spoke about setting up a new credit card procedure for all purchases made with the credit card. This will help facilitate proper credit to the department that

made the purchase as well as getting the payment done much quicker. The Trustees felt that this would be helpful should we have an audit.

The Mayor asked for the Board to consider approving a Vacation, Personal, Extended Sick Leave Time off Form so that the Office will know when someone is off and who the proper contact would be.

There was an updated long term debt form given to the Trustee's for their review and for further budgeting purposes as the Mayor missed an item that should have been included.

New Business:

Resolution 01-2016 was introduced

RESOLUTION 01-2016

APPROVAL TO IMPLEMENT CREDIT CARD PURCHASE FORM

BE IT RESOLVED that Sonia Luszczak, Village Clerk/Treasurer has prepared a credit card form to be completed by the purchaser when using the Village of Brocton credit cards, and

NOW THEREFORE BE IT RESOLVED this form will now become part of an accounting function and must be completed in full when anyone uses the following credit cards; Home Depot, First Bankcard, and Tractor Supply and other other's.

Resolution was introduced by Trustee J. Dale Abram, second by Trustee Bryan Woleben with vote as follows:

__4__ ayes

__0__ nays

__0__ absent

Date: January 6, 2016

Sonia Luszczak
Village Clerk/Treasurer

Resolution 02-2016 was introduced

RESOLUTION 02-2016

APPROVAL TO IMPLEMENT VACATION/PERSONAL/SICK LEAVE TIME OFF FORM

BE IT RESOLVED that Sonia Luszcak, Village Clerk/Treasurer has prepared a vacation/sick leave time off form to be completed by all employees when using vacation/personal or sick time, and

NOW THEREFORE BE IT RESOLVED this form will now become part of the reporting process to the Village Clerk/Treasurer and must be completed in full when anyone uses vacation, personal or sick time leave.

Resolution was introduced by Trustee Bryan Woleben, second by Trustee Gary Planty with vote as follows:

__4__ ayes

__0__ nays

__0__ absent

Date: January 6, 2016

Sonia Luszcak
Village Clerk/Treasurer

Old Business:

General Code – Peter Clark, Village Attorney spoke about this previously.

Water Meter Reading – Crestview - The Mayor spoke to the new owner and is aware of the need to replace the water meter pit. The owner will contact our DPW Superintendent Tom Allen to discuss further.

A motion was made by Trustee Gary Planty, second by Trustee Craig Miller to authorize payment of signed approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Gary Planty, second by Trustee Bryan Woleben to approve December 23rd minutes as written. Vote was unanimous, motion carried.

A motion was made by Trustee Craig Miller, second by Gary Planty to approve the written reports as presented. Vote was unanimous, motion carried.

Trustee J. Dale Abram noted that he had reviewed the stop meter listing and wondered if we still had meters available. Tom Allen, DPW Superintendent stated that we did not have any further meters to replace the broken ones. There was discussion regarding looking on line for Badgers meters. The Mayor stated that he believes the new “Water District” should put all the same meters to make it consistent. More to follow.

With no further business brought before the Board, a motion was made to adjourn the meeting at 7:33 pm by Trustee Bryan Woleben, second by Trustee J. Dale Abram. Vote was unanimous, motion carried.

Respectfully submitted by,

Sonia Luszcak
Village Clerk/Treasurer