

WORKSHOP MEETING
MARCH 23, 2016

Board Members Present: Mayor David Hazelton
Trustee Carol Horlacher
Trustee Gary Planty
Trustee Bryan Woleben
Trustee Craig Miller
Sonia Luszczak, Village Clerk/Treasurer

Mayor Hazelton opened the workshop at 6:30pm. The proposed budget for 2016-2017 was opened for discussion.

The following were Mayor Hazelton's comments regarding the budget-

He recommends a 2% raise for all employees. Our employees are all covered as single for health insurance with the exception of Tom Allen as he is a 40 plus employee and was grandfathered in as a family plan. There is a concern that we could lose good employees should the Village consider not getting family insurance, therefore the Mayor would recommend that we still consider the regional insurance as a way to control costs. There are 5 employees that currently get reimbursed for health insurance for \$2,750.00 per year.

Page 1 - Covers Trustees, Court Judge, Justice Clerk, Mayor salaries. There was no change.

Page 2 – Elections, buildings all remained the same. 3120.4 is the current contract with the Sheriff's. If you want to make any changes you certainly could do that but would only get half of the 21,000.00. Trustee Craig Miller asked for clarification as to what contractual meant before all of the fire protection items. The Mayor went through the Fire Department budget and explained what each of them were used for.

Page 3 – Unsafe buildings – we continue to set money aside since J. Dale Abram was Mayor and currently there is \$18,000.00 in that line. He went on to explain the reasoning for this line item. 10 East Main Street is an example.

Page 4 – Nothing on this was changed

The Mayor went on to let all of the Trustees know that on the back page of each monthly financial statements is all the Village's fall back monies. The Trustees are the only ones that can agree to spend this money.

The Mayor explained about the Programs for the Aging on how it works and what is expected.

Page 5 - No changes were done on this page.

Page 6 – The only change was 8510.4 there was a addition for the Mayor's salary on this line. Drainage - Southern Tier West is supposed to come into the Village and map all of the pipes. Because we have had two floods this was highly recommended and Tom Allen thought it would be completed in the Spring.

Page 7 – There is a decrease to the State Retirement lines. This information was provided by the Accountants. Medical Insurance increased from last year. Fire Equipment was reduced by 5,000. The Mayor believes that there will be a change in the fire departments with the possibility of combining Brocton and Portland. There was discussion regarding the new radio's that will be needed for the fire department. Trustee Gary Planty has written a grant from FEMA for these radios. Line 9785.6 is the payment for the Dump Truck and 9785.7 is the interest. The Ambulance is paid up.

Page 8 & 9 – Are all of the revenues coming into the General budget i.e. Franchise fees, licenses, fire inspections, etc. There was discussion regarding how the attorney salary is taken out of each department.

Page 10 – Water Budget – Overtime continues to be a problem – 8330.11. The Mayor has spoken to Greg about this issue and Trustee Planty continues to track overtime. Line 8340.11 is for the water department purification overtime. Transmission and Distribution is for the salaries for the DPW guys for line breaks, etc.

Page 11 – Under benefits, these are the accountants' numbers. Debt service is a big surprise this year. We will need to pay for the BAN now as we have been holding this money for the Water Main Replacement which will start soon. The 31st is a conference call to put the 4.5 million into long term financing from short term. With the Regional water system there will be some changes at the Village as some of the buildings currently are not charged for water. More to follow on this and make sure that the Mayor or someone designated should attend the regional water meetings.

Page 12 – This is the revenue side of the water. We have additional revenue from Route 5 for Portland as the pump no longer is working and the Village of Brocton is providing the water.

Page 13 – Sewer Plant – The Mayor wanted to explain to the group how the sewer charge is figured. Unit Charge - Every household pays \$100.00 a year, \$25.00 per quarter, Water charge is currently \$4.03 per thousand gallons, and a rent charge of \$1.40 per thousand of assessed value – broken down to .35 cents per quarter. We currently have around 600 units at \$60,000 per year, the per gallon charge last year of 29,000,000 at \$4.03 per thousand for a cost of \$116,000 and the rent charge was \$145,000. It is necessary to raise the water rates. We have two years of a payment of \$60,000 of old debt that we need to get through and once that is completed it should be better, but we need to raise the water rate to \$6.03 per thousand. Rent charge was explained- based on your assessment per quarter. The prison is currently paying about 125,000 per year, they pay the total expenses – minus out the debt payment, then the prison pays the Village 33% divided by 12 months to get their payment per month. This is collected from June through May. G8130.1 reduction is due to the payout money owed to Albie when he retired for sick time.

Page 14 – The 45,000 is set until 2040 no interest. The 60,000 is interest on the old debt for the Sewer Treatment Plant.

Page 15 – Revenues on first two item were increased due to the anticipation of the sewer increase in June. Same as the Prison. Gary and Mr. Frost will need to convince them that the share from the Prison should be increased to 44%. Mayor Hazelton did not agree with how they figured out the percentage in the first place but was not on the Board at that time. We have lost some revenue due to the Prison extra strength area.

Page 16 – Electric – is basically a break even budget. We have debt on the new transformer back in 2013 but it will be increasing as the years go on. We need to set up a fund for additional money that will be due with the transformer debt. The second transformer was installed in 1960 should be replaced soon. Money should be set aside for that and we currently have \$77,000 and with the additional \$25,000 already there in this budget for an amount of \$102,000. We must continue to set money aside for this. Line 371 was lowered due to the LED bulbs that were replaced on Main Street.

Page 17 – Nothing out of the ordinary with this budget. Line 955.9 was entered by Dan Laurito; Accountants was raised to plug in the figure that both pages 17 & 18 washed.

Gary needs to push Dan Laurito to get the final figures for the Prison as quickly as possible.

Mayor Hazelton noted that if anyone of the Trustees have any questions, please do not hesitate to call him.

Respectfully submitted by,

Sonia Luszcak
Village Clerk/Treasurer