

REGULAR MEETING
JUNE 15, 2016

Board Members Present: Mayor Richard Frost
Trustee Gary Planty
Trustee Bryan Woleben
Trustee Craig Miller
Trustee Carol Horlacher

Present: Sonia Luszcak, Village Clerk/Treasurer
Peter D. Clark., Village Attorney
Tom Allen, DPW Superintendent
Rich Lewis, Wastewater Treatment Plant Operator
Nancy Smith, Deputy Clerk/Treasurer
Alan Gustafson, Code Enforcement Officer
Ann Belcher, Observer

Mayor Frost opened the regular meeting with the pledge to the flag at 6:30 p.m.

Public Comments:

Ann Belcher spoke on behalf of the Darren Manzella Lapiera Memorial Run that will be held on July 30, 2016. They just wanted to be sure that with the new Board that is still was approved to proceed. The Mayor stated that this was approved previously and was still a go. Trustee Bryan Woleben stated that someone had spoken to Fire Chief Gerace regarding help with the event as well.

David Hazelton addressed the Board with an explanation as to a question regarding one of the CD'S and where this money came from. When he was a trustee back in 2008, he found there was a large amount of money sitting in the checking account of the General Fund. He made a motion to move \$300,000 dollars to a CD in the bank. This cannot be used for anything other than General Fund.

On another note, he wanted to present to each of the Trustees and Mayor Frost a study that was completed on the Bailey Building at 1 East Main Street as he heard that there was an interest in this building. Supervisor Dan Schrantz had a copy of a study completed 21 years ago and David Hazelton felt they should have this information before considering this building. Mayor Frost asked the Trustees to take into consideration that this quote was 21 years old and costs at this point were not accurate.

Department Reports:

Sonia Luszcak, Village Clerk/Treasurer –Presented to the Board the April and May Sherriff Reports.

Requested that we place an ad in the Evening Observer for the graduating class of 2016. A motion was made by Trustee Gary Planty and second by Trustee Craig Miller to approve spending \$55.00 for the ad. Vote was unanimous, motion carried.

Village Clerk also asked permission to have the rugs cleaned in the Village Hall in the amount of \$139.00 by Chem Dry. A motion was made by Trustee Carol Horlacher and second by Trustee Bryan Woleben to have the office rugs cleaned for \$139.00 or there about's. Vote was unanimous, motion carried.

The Village received a letter from Dunkirk Mayor Willie Rosas from the City of Dunkirk asking for donations to help offset the cost for their fireworks display. After much discussion, this was table.

Received the May Dog Control Report and presented to the Board.

The Village Clerk presented to the Board and the Mayor the amount of Village Taxes that we have received since the first of June which is \$60,848.71.

Presented to the Board and Mayor two correspondence that was received from Village residents regarding assistance with Water/Sewer charges. The Water committee will take these into review and consideration and will get back to the residents.

Alan Gustafson, Code Enforcement Officer – presented his report to the Board and Village Clerk. Alan has issued seven (7) building permits for the month of June so far and it has been business as usual. Alan is continuing to list the code violations on his report and what stage these are in. Trustee Craig Miller asked how long from the first offense does he wait for getting the violation corrected. There was a request for a Special Use Permit for the salvage, junk yard and an automotive garage at 155 Highland Avenue. The Special Use meeting will be held on Tuesday, June 21, 2016.

Alma Brown, Architecture has been in contact with Alan for any pictures or history of the five building that have turned in applications for the NYS Main Street Revitalization Grant.

Alan attended a Planning conference on May 11, 2016 sponsored by Southern Tier West. Every other month area Code Enforcement Officers get together at Southern Tier West and discuss pertinent issues. New code books have arrived and the new laws go into effect October 3, 2016. It will affect the model codes and all areas will now be under the same code.

Alan also stated that Trustee Craig Miller requested more details regarding violations and he will have that for next meeting.

Alan also passed his notary test so he now is a notary public.

Trustee Craig Miller asked if the violations are first offenses and would be appearing in court? Alan noted that this was not the case and would get back to the Trustees with more detailed information.

Tom Allen, Highway Superintendent – told the Board he received a telephone call from the plumbers that will be installing the new meter and above ground meter shed for Crestview Estates. That will be completed soon.

The water main replacement project is moving along and will be at Route 20 starting tomorrow. The crew has run into several problems with galvanized lines coming from homeowners that are leaking. They are patching them as good as they can, but the homeowners will need to change over to new lines once it is connected. Tom asked if we

would be able to send notifications to the customers of the leaks and that they will have thirty days to correct it.

Blacktopping on the new Peerless Street Bridge will be started on Monday and Tuesday, June 21 & 22 with the shoulders completed at the end of the week. Once this is completed the bridge will open. Supervisor Schrantz would like to do a ribbon cutting when the bridge opens. Tom will let the Trustees and Mayor know for sure when it will be scheduled.

Wastewater Treatment Plant – Rich Lewis had nothing to report. The Mayor noted that he did go down and saw one of the grease pits and there was a tremendous amount of grease in the trap. There was a letter sent to all water customers regarding do's and don'ts in regards to kitchen grease and other objects that should not be sent down the sewer. Rich and Ryan were going to Brocton Central School and give them instructions as to how to maintain and clean their grease pit once it is reinstalled.

Fire Department – No report.

Joe Majkowski, Electric Lineman – Joe presented four quotes to purchase 27 LED streetlights for Old Mill Road and Peerless Street Bridge. The Mayor presented Joe information of another source to consider for future purchases. All electrical lines have been transferred over from the old bridge to the new bridge. The Mayor wanted the Board to know that the lowest costs are not necessarily the best. An example was given that the new wastewater project had an actuator that quit. When the company was called they noted that the model was discontinued and it was only two years old.

A motion by Trustee Carol Horlacher and second by Trustee Craig Miller to award the bid to Gottogo Electric in the amount of \$6,912.00 for 27 LED streetlights. Vote was unanimous, motion carried.

Committee Reports:

Trustee Gary Planty no report.

Trustee Bryan Woleben no report.

Trustee Carol Horlacher no report.

Trustee Craig Miller no report.

Peter Clark, Village Attorney – stated that he received the draft for the codification portfolio from General Code. He asked that the Trustees and Mayor review the laws and note the ones that are alike and could be deleted as well as wording that should be consistent throughout the laws. The General Code as well has questions that should be addressed. We are asked to return this back to General Code by September 9, 2016 with our comments and corrections. It would be best to hold a workshop to go over all of the changes that are recommended.

Mayor Report: No report.

New Business:

Resolution 56-2016 Approval to Attend Nitrogen Removal Training

RESOLUTION 56-2016

APPROVAL TO ATTEND NITROGEN REMOVAL TRAINING

WHEREAS Ryan Hazelton and Rich Lewis have requested approval to attend Nitrogen Removal on Friday, July 15th at Dunkirk Clarion Hotel. This is sponsored by NYWEA. The purpose of this training is reactions, biochemistry process monitoring, process control, troubleshooting nitrogen removal process problems. There is no cost to attend this training

NOW THEREFORE BE IT RESOLVED authorization is given for Ryan Hazelton and Rich Lewis to attend nitrogen removal training.

Resolution introduced by Trustee Gary Planty, second by Trustee Craig Miller with vote as follows:

__4__ ayes __0__ nays __0__ absent

Dated: June 15, 2016

Sonia Luszcak
Village Clerk/Treasurer

Resolution 57-2016 Authorize CHRIC to Apply for NYS Main Street Grant

RESOLUTION 57-2016

AUTHORIZE CHRIC TO APPLY FOR NYS MAIN STREET GRANT

WHEREAS the Village of Brocton approving and endorsing Chautauqua Home Rehabilitation and Improvement Corporation in its application to NYS Homes and Community Renewal for funding under the NYS Main Street,

WHEREAS, the Chautauqua Home Rehabilitation and Improvement Corporation desires to apply for up to \$500,000.00 in financial assistance through the 2016 Consolidated Funding Application (CFA) under the NYS Main Street and

WHEREAS, the application proposes funding to assist property owners to complete building renovations to North and South downtown “main street” buildings on Main Street between Old Mill Road and Central Avenue; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Brocton approves and endorses the 2016 NYS Main Street for assistance prepared and to be submitted by Chautauqua Home Rehabilitation and Improvement Corporation.

Resolution introduced by Trustee Bryan Woleben, second by Trustee Carol Horlacher, with vote as follows:

 __4__ ayes __0__ nays __0__ absent

Dated: June 15, 2016

Sonia Luszczak
Village Clerk/Treasurer

I, Sonia Luszczak, do hereby certify that resolution 57-2016 was passed at a meeting of the Village of Brocton Board of Trustees held on June 15, 2016, and is on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Resolution 58-2016 Approve Village of Brocton Employee Pay Increases 2016-2017

RESOLUTION 58-2016

APPROVE VILLAGE OF BROCTON EMPLOYEE PAY INCREASES
2016-2017

WHEREAS the Board of Trustees of the Village of Brocton approved the General Budget of 2016-2017 on April 23, 2016 which included 2% raises for all full and part time Village Employees, and

WHEREAS the Village of Brocton Board of Trustees have included an addition . 41 cents for Richard Lewis, Wastewater Treatment Plant Operator

BE IT FURTHER RESOLVED, the Board of Trustees approve the attached schedule of raises for Village employees implemented as of June 1, 2016.

Resolution was introduced by Trustee Craig Miller, second by Trustee Bryan Woleben with vote as follows:

__4__ ayes

__0__ nays

__0__ absent

Date: June 15, 2016

Sonia Luszcak
Village Clerk/Treasurer

Old Business

A motion was made by Trustee Bryan Woleben, seconded by Trustee Craig Miller to authorize payment of signed approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Gary Planty, seconded by Trustee Bryan Woleben to approve May 4th minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Gary Planty to approve the written reports as presented. Vote was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 7:14 p.m. by Trustee Craig Miller seconded by Trustee Carol Horlacher. Vote was unanimous, motion carried.

Respectfully submitted by,

Sonia Luszcak
Village Clerk/Treasurer