

REGULAR MEETING
SEPTEMBER 7, 2016

Board Members Present: Mayor Richard Frost
Trustee Gary Planty
Trustee Bryan Woleben
Trustee Carol Horlacher
Trustee Craig Miller

Present: Sonia Luszczak, Village Clerk/Treasurer
Peter D. Clark., Village Attorney
Philip Gerace, Fire Chief
Rich Lewis, Wastewater Treatment Plant Operator
Ann Belcher, Observer

Mayor Frost opened the regular meeting with the pledge to the flag at 6:30 p.m.

Public Comments:

No comments.

Department Reports:

Sonia Luszczak, Village Clerk/Treasurer – noted that the meeting for records management grant was rescheduled for Tuesday, September 13th at 9:00 a.m.

Sarah Phearsdorf went to the Mina instead of coming to Brocton.

Joe Majkowski installed LED lighting in the office where the security light is at a cost of \$60.00 per light. It will save the Village money in the long run and will use less energy. Village Clerk asked the Board to consider completing the remaining lights in the Village building at a total cost of \$1,680.00. This will be taken out of Shared Services – Buildings. A motion was made by Trustee Carol Horlacher and second by Trustee Bryan Woleben to have Joe Majkowski change all the lights in the office to LED for a cost of \$1,680.00. Vote was unanimous, motion carried.

The Clerk spoke to the Board regarding getting someone to come and shred outdated documents. Gave the Board quotes from 4 companies that would come to the Village to shred documents. I thought that it would be nice to offer this service to the community as well. More to follow.

Provided the Board with the Dog Control Report for August.

Sonia provided the Board with a letter that was received from MuniPay. This is the company that holds the credit card software. Effective January, 2017 there will be an increase in the Convenience /Service Fee Rates of .20 %. If the rate was 2.45% it will now be 2.65%. To offset internal hosting and technology costs there will be a charge of \$25.00 per month to anyone who does not meet \$8,000.00 per month. The Village does not bring in that amount of money, so this would be a cost to the Village. The Village Clerk will continue to investigate for a cheaper alternative for the residents.

The Clerk wanted to clarify if a decision was made regarding monthly meetings? It was tabled at the August 17th meeting for further review. The Mayor stated that he believes that one meeting a month should not create an issue, other than for the Clerk to get the vouchers in for

payment. If another meeting is warranted, we could schedule a workshop meeting or a special meeting. It was discussed that the billing would continue and the Trustees on the Audit committee could receive a worksheet for the bills that were paid. A motion was made by Trustee Carol Horlacher and second by Trustee Craig Miller to change the Village Board meetings to one per month on the first Wednesday of the month at 6:30 p.m. effective immediately with special or workshop meetings scheduled as needed with proper notice. Vote was unanimous, motion carried.

Village Attorney Peter D. Clark - Peter would like to schedule a Workshop Meeting for September 21st at 6:30 pm to discuss Village Code.

Alan Gustafson, Code Enforcement Officer – presented his written report to the Board and Village Clerk. Alan had to attend court for two cases pending for the Village.

Tom Allen, Highway Superintendent – Tom was working with the contractors on the water main replacement project and asked that the Board of Trustees review the email that was placed in each of your mail boxes regarding some alternate solutions for an issue that arose on Route 380. Tom's recommendation was that we do nothing and pick Alternative #3. This was to leave it as it is and do nothing. The Village Clerk will notify Tom Allen on the board decision. The Village Clerk will notify Brain Pound @ Tolman Engineering.

Ryan Hazelton - Wastewater Treatment Plant – Richard Lewis stated that everything was going smoothly. The last roof replacement was in process.

Fire Department – Phil Gerace, Fire Chief – Presented the August report with another busy month, to the Board.

On September 14th Brocton Central School will be hosting a Powder Puff game at the school and have asked the fire department for help. There is also the Homecoming parade on September 16th that the fire department will help with traffic control. Trustee Bryan Woleben asked the other Board members if when something came up for the fire department could he contact all of them via telephone for permission. All Board members agreed.

Chief Gerace stated that the new radios would be available in a week or two.

Trustee Gary Planty wanted to thank and commend the guys in the rescue squad for helping out during football games.

Electric Department – Village Clerk Sonia Luszczak presented the Electric report noting that the traffic signals and all wiring and equipment was removed from the tunnels down on Lake Avenue.

Committee Reports:

Trustee Gary Planty- asked to have an executive session regarding personnel.

Trustee Bryan Woleben –no report

Trustee Craig Miller - no report

Trustee Carol Horlacher – was in contact with Adam @ Wendle regarding a NYS Main Street Technical Assistance Grant and he would like to set up a meeting to discuss what funding is available. The Mayor and Trustees said to set the meeting up and who could attend would be there.

In reference to the sludge issue at the Water Treatment Plant and the completion of the permit that needs to be completed, possibly Tolman Engineering could assist with the permit as they are familiar with the Water Plant. This will be discussed further in executive session.

Mayor Report: Mayor Frost spoke about the sludge at the water treatment plant, and a possible solution of adding sawdust to allow the sludge to dry faster and then use this for fill. The DEC stated that this would not be a good option. The Mayor will continue to research with the DEC why this would not work.

The Mayor spoke regarding setting up a LCD Program – (Local Community Development) which is set up by municipalities to give them the freedom to help small businesses. There are grants out there that can be used for the purpose to help smaller businesses and spur the economy for the Village of Brocton. The Mayor would like to have this set up so that we could go out to promote businesses in the Brocton/Portland area. The Observer reporter, Ann Belcher asked if this would open up the Village to other avenues in regards to 10 East Main. According to the Mayor, this will open up a lot of avenues for the Village. There was a question asked if there was a cost to set this up? Attorney Peter Clark noted a ball park cost of \$1,000.00. A motion was made by Trustee Craig Miller and second by Bryan Woleben to set up a LCD for the Village of Brocton. Vote was three (3) ayes and one (1) nay. Vote carried.

Mayor Frost said that the Village needs to consider how we will take care of 10 East Main. The Land Bank will no longer help with funds to tear it down due to ownership issues. Alma Brown, with Clinton Brown Company Architecture, pc has stated that they are willing to rebuild but we have not heard anything from them to date. Mr. and Mrs. Cave have stepped up and committed to spend the money to make the repairs for the grant, the Village should commit to the same.

New Business:

Resolution 69-2016 Change Date of Village Election

I certify, the following resolution was duly adopted at a meeting of the Board of Trustees of the Village of Brocton NY duly called and held on September 7, 2016 at the Village Offices, 34 West Main Street, Brocton, NY.

Sonia Luszczak
Village Clerk/Treasurer

RESOLUTION 69-2016

CHANGE DATE OF VILLAGE ELECTION

WHEREAS, the Board of Trustees of the Village of Brocton has determined that it is in the best interest to change the date of the Village Election;

BE IT RESOLVED, that the Village of Brocton Board of Trustees is hereby proposing that the Village of Brocton Election date should be changed from the third Tuesday in March to the November General Election date beginning with the 2019 Village Election and;

BE IT FURTHER RESOLVED, that the proposition shall be prepared in place on the ballot at the upcoming Village Election to be held in March, 2017.

Resolution was introduced by Trustee Gary Planty, second by Trustee Bryan Woleben with vote as follows:

 4 ayes

 0 nays

 0 absent

Date: September 7, 2016

Sonia Luszcak
Village Clerk/Treasurer

Resolution 70-2016 Approval to Attend HDPE Pipe & Applications

RESOLUTION 70-2016

APPROVAL TO ATTEND HDPE PIPE & APPLICATIONS

WHEREAS James Horlacher, Tom Kawski and E. Mark Snyder have requested approval to attend HDPE Pipe & Applications on Wednesday, October 26th at Carlson Community Center in Mayville. This is sponsored by New York Rural Water Association. The purpose of this training is to meet Operator recertification mandates. There is no cost to attend this training. Travel will be by private vehicle.

NOW THEREFORE BE IT RESOLVED authorization is given for James Horlacher, Tom Kawski and E. Mark Snyder to attend HDPE Pipe & Applications training.

Resolution introduced by Trustee Bryan Woleben, second by Trustee Craig Miller with vote as follows:

__4__ ayes

__0__ nays

__0__ absent

Dated: September 7, 2016

Sonia Luszcak
Village Clerk/Treasurer

Old Business

A motion was made by Trustee Carol Horlacher, seconded by Trustee Bryan Woleben to authorize payment of signed approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Gary Planty, seconded by Trustee Bryan Woleben to approve August 17th minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Craig Miller, seconded by Trustee Carol Horlacher to approve the written reports as presented. Vote was unanimous, motion carried.

A motion was made by Trustee Craig Miller and second by Carol Horlacher to go into executive session at 7:08 pm to discuss a personnel issue. Vote was unanimous, motion carried.

A motion to enter into regular session from executive session was made by Trustee Bryan Woleben and second by Trustee Gary Planty at 7:46 pm. Vote was unanimous, motion carried.

A motion was made by Trustee Gary Planty and second by Trustee Craig Miller to accept Proposal # 2 to increase Ryan Hazelton salary .50 cents per hour every six months along with Budget increases in regards to his licensing. Vote was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 7:47 p.m. by Trustee Bryan Woleben seconded by Trustee Carol Horlacher. Vote was unanimous, motion carried.

Respectfully submitted by,

Sonia Luszcak
Village Clerk/Treasurer