

REGULAR MEETING  
JANUARY 4, 2017

Board Members Present: Mayor Richard Frost  
Trustee Gary Planty  
Trustee Bryan Woleben  
Trustee Craig Miller  
Trustee Carol Horlacher

Present: Sonia Luszczak, Village Clerk/Treasurer  
Peter D. Clark., Village Attorney  
Alma Brown, Clinton Brown Company Architecture, pc  
Tom Allen, DPW Department Head  
Phil Gerace, Fire Chief  
Nancy Smith, Deputy Clerk  
Ann Belcher, Observer  
Bill Moran and Diane Clark

Mayor Frost opened the regular meeting with the pledge to the flag at 6:30 p.m.

Alma Brown of Clinton Brown Company Architecture, pc approached the Village Board and Mayor with an update about NY Main Street Technical Assistance Grant progress and what are the next steps the Village could take to get this moving along. CHRIC is our sponsor on this project.

Since the grant was sent in, we have had the Downtown National Register Historic District here to review the buildings to see if they could be noted as historical. There is a tax credit available to the owner of the building once it has been approved as historical.

Alma would like to present a contract for \$7,500. 00 to prepare a report with options for redevelopment of 10 E. Main Street property to help the Village decide the best action with this building. There were several displays presented of other buildings in other areas that have been completed that were in worse condition than 10 East Main Street. It can be very costly as well. If the Village were to purchase 10 E. Main Street, it would be possible for the Village to receive funding if they held a long-term lease for not for profit to be in the building.

After further discussion, the Mayor thanked Alma Brown for her time and all the information that she explained to the Board.

**Public Comments:** Bill Moran and Diane Clark from Greystone Nature Preserve at 8531 Bear Lake Road, Fredonia attended the meeting to inquire of the Board and Mayor if they have had an opportunity to discuss whether there would be signage change at the watershed. Mr. Moran went on to tell what Westfield currently uses at their plant. With the further information read from Mr. Moran that the Village did not allow ATV he recommended that we change our signage to “No Hunting” to eliminate the ATV on Village Watershed. Mayor Frost went on to explain that it really is an enforcement issue. After further discussion, it was tabled.

## **Department Reports:**

**Sonia Luszczak, Village Clerk/Treasurer** - brought to the attention of the Board and Mayor that the minimum wage was increased on December 31, 2017 to \$9.70. It was noted that we would need to be sure to take this into consideration for Youth Recreation employees.

Each of the Trustees received in their mail boxes information from Northern Chautauqua Community Foundation Grants that were available.

The Village Clerk received via email, information on joining Sam's Club. After further discussion, it was decided that there was better pricing at other businesses.

Sonia received via mail a request of Charter Communications to received payments via ACH. A motion to accept ACH payments from Charter Communications was made by Trustee Bryan Woleben and second by Trustee Craig Miller. Vote was unanimous, motion carried.

There was an update on the new copier that was ordered and installed in the office. It was working great and Brocton PC came and networked everyone in the office.

Village Clerk requested an Executive Session regarding personnel issue.

Lastly, there was a sewer charge consideration for a local resident due to filling their swimming pool this past summer. Trustee Planty stated that the sewer committee would review.

**Village Attorney Peter D. Clark** - Peter received notice from General Code. They have a number of questions that the Village needs to address.

**Tom Allen, Highway Superintendent** – Tom Allen stated that all things are moving along smoothly. Tom requested an Executive Session.

**Alan Gustafson, Code Enforcement Officer** – Alan was not present but did provide his monthly report for everyone to review.

**Ryan Hazelton - Wastewater Treatment Plant** – Ryan was not present therefore Trustee Gary Planty made a motion and it was seconded by Trustee Carol Horlacher to purchase a pump for the Sewer Plant in the amount of \$7,260 order number 20161498. Vote was unanimous, motion carried.

**Fire Department – Phil Gerace, Fire Chief** – Handed in the Monthly Activity Report for December.

The fire department had a very busy month of forty (40) calls.

The portable radios are sitting in Mayville waiting to be programmed and should be ready in the next 60 days. Chief Phil was informed that it would be 3 years before the pagers would be available. They currently are on frequency 155210. The estimated cost could be around \$300.00 each.

**Electric Department** – no report.

## **Committee Reports:**

**Trustee Gary Planty** – Northern Chautauqua Community Grant meeting will be held at the Library to discuss certain possibilities that the Village could get money for certain projects.

Trustee Bryan Woleben and Trustee Carol Horlacher would try to attend the meeting as well. It will be on Tuesday, January 10, 2016 at 5:00 p.m.

Village Clerk asked to bring up something that was forgotten during her report. The Village received from New York State \$10,000.00 as well as another \$10,000.00 from Chautauqua County for the traffic signal at the tunnels on Lake Avenue. Just wanted to let everyone know that the Village paid for the remaining \$14,000.00 along with additional costs for poles, wires, etc.

**Trustee Bryan Woleben** – wanted to make sure that everyone knows that he is not the fire chief as it was reported in the paper. Ann Belcher, the Evening Observer reporter told the Board to make sure to call if there is an error.

Trustee Woleben wanted to inform the Board and Mayor that there was an issue with the Community Center roof leaking. Tom Allen, DPW supervisor meet with Raynor Construction. There is a drain that is plugged on the southwest corner and we should try to get it unplugged to release the water that is standing on the roof. Trustee Woleben will contact Joe Majkowski, Electric Lineman to help assist with the roof. Tom Allen also noted that there are several of the block windows that are pushed open and will need to be taped shut due to the mechanisms being broken.

**Trustee Carol Horlacher** – no report.

**Mayor Report:** Mayor Frost made a proclamation that the week of January 22 through 28, 2017 be declared Village of Brocton School Choice Week. A motion was made by Trustee Carol Horlacher and seconded by Trustee Craig Miller to declare January 22 through 28, 2017 to be Village of Brocton School Choice Week. Vote was unanimous, motion carried.

#### **New Business:**

Resolution 01-2017 Designate Proxy for Special Meeting of MEUA

I certify, the following resolution was duly adopted at a meeting of the Board of Trustees of the Village of Brocton NY duly called and held on January 04, 2017 at the Village Offices, 34 West Main Street, Brocton, NY.

Sonia Luszcak  
Village Clerk/Treasurer

RESOLUTION 01-2017  
DESIGNATE PROXY FOR SPECIAL MEETING OF MEUA

WHEREAS the Board of Trustees of the Village of Brocton New York is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Special Meeting of the Municipal Electric Utilities Association of New York State has been called on January 25, 2017 to be held at the Embassy Suites Hotel, 9949 Old Collamer Road, East Syracuse, New York 13057 and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that MEUA Executive Committee be and is hereby designated as the accredited delegate of the Village of Brocton New York.

Resolution introduced by Trustee Gary Planty, second by Trustee Bryan Woleben with roll call vote as follows:

Trustee Carol Horlacher:	<u>  AYE  _____</u>
Trustee Gary Planty:	<u>  AYE  _____</u>
Trustee Craig Miller:	<u>  AYE  _____</u>
Trustee Bryan Woleben:	<u>  AYE  _____</u>
Mayor Richard Frost:	<u>  AYE  _____</u>

Dated: January 04, 2017

Sonia Luszcak  
Village Clerk/Treasurer

Resolution 02-2017 Approval to Attend Quarterly Meeting

RESOLUTION 02-2017

APPROVAL TO ATTEND QUARTERLY MEETING OF CHAUTAUQUA  
REGION PROFESSIONAL WASTEWATER OPERATORS ASSOCIATION

WHEREAS Ryan Hazelton and Rich Lewis have requested approval to attend Quarterly Meeting of Chautauqua Region Professional Wastewater Operators Association on Wednesday, January 11, 2017 at the See-Zurh House in Bemus Point, NY. This is sponsored by Chautauqua Region Professional Wastewater Operators Association. The purpose of this training is for the quarterly meeting for Election of Officers. There is no cost for this meeting and travel will be by personal vehicle.

NOW THEREFORE BE IT RESOLVED authorization is given for Ryan Hazelton and Rich Lewis to attend.

Resolution introduced by Trustee Bryan Woleben, second by Trustee Gary Planty with vote as follows:

\_\_4\_\_ ayes                      \_\_0\_\_ nays                      \_\_0\_\_ absent

Dated: January 4, 2017

Sonia Luszcak  
Village Clerk/Treasurer

**Old Business**

A motion was made by Trustee Gary Planty, seconded by Trustee Carol Horlacher to authorize payment of signed approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Gary Planty to approve September 21, 2016 Workshop Meeting, October 25<sup>th</sup> Special Meeting and December 22 minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Carol Horlacher and second by Trustee Craig Miller to approve written reports as presented. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben and second by Trustee Craig Miller to go into executive session at 7:28 pm to discuss a personnel issue. Vote was unanimous, motion carried.

A motion to enter regular session from executive session at 8:00 p.m. was made by Trustee Bryan Woleben and second by Trustee Carol Horlacher. Vote was unanimous, motion carried. There was no action taken.

With no further business brought before the Board, a motion was made to adjourn the meeting at 8:01 p.m. by Trustee Craig Miller seconded by Trustee Carol Horlacher. Vote was unanimous, motion carried.

Respectfully submitted by,

Sonia Luszcak  
Village Clerk/Treasurer