

REGULAR MEETING  
MARCH 21, 2018

Board Members Present: Mayor Richard Frost  
Trustee Bryan Woleben  
Trustee Craig Miller

Board Member Absent: Trustee Carol Horlacher  
Trustee Art Miller

Present: Scott Jagoda, Village Clerk/Treasurer  
Peter D. Clark, Village Attorney  
Phil Gerace, Fire Chief  
Nancy Furman, Deputy Clerk  
Ann Belcher, Observer  
Dan Schrantz, Town of Portland 6:36  
Ken Becker, Town of Portland 6:36  
Alan Gustafson, Code Enforcement Officer  
Several Area Residents

Mayor Frost opened the regular meeting with the pledge to the flag at 6:30 p.m.

**Public Comments:** Several residents voiced their concern over the proposed idea of a rehab facility going into the St. Stephen's Hotel. Tammy and Stewart Thompson who are the proposed buyers addressed some concerns. Due process will take place and in the future a Planning Board/Public Hearing will take place regarding this topic, where the area residents will really have their chance to speak and learn about this proposal.

**Department Reports:**

**Scott Jagoda, Village Clerk/Treasurer** – The Clerk noted that area resident Lola Kinney wanted to thank the Village Board for their assistance with a previous water/sewer bill due to a water leak.

The Clerk introduced the dog control report submitted by Clarence Grover for the month of February 2018.

The Clerk introduced the preliminary budget for 2018-2019 to the Board of Trustees for their review.

The Clerk introduced a letter from an area resident who had a water main break at their house and is looking for consideration in some help. The Board will review this and make a decision in the future.

On behalf of Seth Krull, Clark Patterson Lee the Clerk introduced a pay application for Kandey Co. in the amount of \$166,657.36 for work performed on Bid B (Route 5 North) during February 2018. A motion was made by Trustee Craig Miller to pay Kandey Co. in the amount of \$166,657.36 with a second by Trustee Bryan Woleben. Vote was unanimous, motion carried.

**Village Attorney Peter D. Clark** – Peter noted that he is continuing to go over easements regarding the NCCWD project.

**Ken Becker, Streets Dept.** – Ken stated that he is getting better acquainted with the Village's Streets Dept. meshing with the Town of Portland.  
Ken also noted that they have been doing a lot of maintenance on the Village's equipment.

**Alan Gustafson, Code Enforcement Officer** – Alan noted the projects and areas that will need attention or to be cleaned up throughout the Village when Spring arrives.

A motion was made by Trustee Bryan Woleben to appoint Signe Rominger as the Deputy Code Enforcement Officer for the Village of Brocton with a second by Trustee Craig Miller. Vote was unanimous, motion carried.

Dan Schrantz noted that at the last Town of Portland Board Meeting, Alan Gustafson was appointed as the Deputy Code Enforcement Officer for the Town of Portland.

**Ryan Hazelton - Wastewater Treatment Plant** – No report.

**Fire Department – Phil Gerace, Fire Chief** – The Chief introduced the monthly activity report for the Fire Dept. and noted that it had been another busy month.

The Chief also mentioned that a concerned resident who had reached out concerning the fire whistle going off. They have lowered the volume of the whistle as low as possible but have no intentions of completely turning it off.

**Electric Department – Joe Majkowski, Electric Lineman** – No report.

#### **Committee Reports:**

**Trustee Bryan Woleben** – No report.

**Trustee Art Miller** – No report.

**Trustee Craig Miller** – No report.

**Trustee Carol Horlacher** – No report.

**Mayor Report:** - The Mayor and Dan Schrantz spoke about the status of the NCCWD and the idea of the Village of Brocton becoming the lead agency for hiring purposes. Dan noted that the group had received a \$270,000 grant to be used for leak detection, maintenance, hiring, and general expenses to get the water district operational before it will be able to start collecting. The Mayor noted that each municipality involved had also added \$6,000 each to the water district to help funding before it is fully operational.

A motion was made by Trustee Craig Miller with a second by Trustee Bryan Woleben to approve the Village of Brocton as the lead agency for the NCCWD for hiring purposes.

The Mayor noted that the name of the water district will be known as The Chadwick Bay Intermunicipal Water Works.

**New Business:**

RESOLUTION 09-2018

APPROVAL FOR RICH LEWIS TO ATTEND GRADE 3 SUPERVISION AND  
TECHNICAL OPERATIONS TRAINING

WHEREAS, Rich Lewis has requested to attend Grade 3 Supervision and Technical Operations Training, Sponsored by Morrisville ETC from October 22-26, 2018. The purpose of this training is a requirement for 3A test. The registration fee is \$575.00, and travel will be by their personal vehicles with an estimated cost of \$273.00. Additional costs will be food and lodging estimated at \$615.00.

NOW THEREFORE BE IT RESOLVED, authorization is approved for Rich Lewis to attend the training as listed above.

Resolution was introduced by Trustee Bryan Woleben second by Trustee Craig Miller with vote as follows:

  3   ayes

     nays

  2   absent

Date: March 21, 2018

Scott Jagoda  
Village Clerk/Treasurer

**Old Business:**

A motion was made by Trustee Bryan Woleben, seconded by Trustee Craig Miller to authorize payment of signed and approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Craig Miller, seconded by Trustee Bryan Woleben to approve February 21st minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Craig Miller, seconded by Trustee Bryan Woleben to approve the written reports as presented. Vote was unanimous, motion carried.

A motion was made to go into executive session by Trustee Craig Miller and seconded by Trustee Bryan Woleben for personnel and legal matters at 7:27 pm. Vote was unanimous, motion carried.

A motion was made to enter regular session from executive session at 7:47 pm by Trustee Bryan Woleben and seconded by Trustee Craig Miller. Vote was unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 7:48 p.m. by Trustee Craig Miller seconded by Trustee Bryan Woleben. Vote was unanimous, motion carried.

Respectfully submitted by,

Scott Jagoda  
Village Clerk/Treasurer