

REGULAR MEETING
JUNE 20, 2018

Board Members Present: Mayor Richard Frost
Trustee Bryan Woleben
Trustee Craig Miller
Trustee Carol Horlacher
Trustee Art Miller

Board Member Absent:

Present: Scott Jagoda, Village Clerk/Treasurer
Peter D. Clark, Village Attorney
Alan Gustafson, Code Enforcement Officer
Nancy Furman, Deputy Clerk
Drew Smith, Water Dept.
Ken Becker, Town of Portland
Judge Vera Husted
Gary Miller, Town of Portland Board Member
John Ames

Mayor Frost opened the regular meeting with the pledge to the flag at 6:30 p.m.

Public Comments: Town of Portland Board Member Gary Miller questioned the status of the Justice Department with the Village wondering if the consolidation with the Town of Portland had made any progress. Peter Clark is looking at what legally needs to be done to move this forward.

Mayor Frost introduced newly appointed Acting Justice for the Village Judge Vera Husted.

Department Reports:

Scott Jagoda, Village Clerk/Treasurer – The Clerk introduced the Dog Control Monthly Report for May 2018.

The Clerk introduced a letter of resignation from Jenean Roth for her Court Clerk position and the Mayor accepted her resignation with regrets.

On behalf of Seth Krull the Clerk introduced the latest pay applications for the NCCWD project. A motion was made by Trustee Art Miller to pay Kandey Co. \$64,874.71 for Contract 1 Bid A Route 5 Water Main and \$68,121.99 for Contract 1 Bid B Route 5 Water Main totaling \$132,996.70 and pay DN Tanks \$243,998.04 for Contract 2 Storage Tank and pay STC Construction \$18,962.00 for Contract 3 Pump Station seconded by Trustee Craig Miller, vote was unanimous, motion carried.

Village Attorney Peter D. Clark – No report.

Ken Becker, Streets Dept. – Ken noted that things have continued to move forward with the transition of managing both the Town and Village and everyone is doing a good job. Drew Smith mentioned that the Little League field had put down new sod and has been watering and questioned that there may not be a meter. A motion was made by Trustee Art Miller to allow Drew to perform any necessary duties regarding the water department and installation of meters throughout the Village seconded by Trustee Craig Miller, voting was unanimous, motion carried.

Alan Gustafson, Code Enforcement Officer – Alan introduced his monthly report for May and June and the building permit report up to date for the year.

Ryan Hazelton - Wastewater Treatment Plant – No report.

Fire Department – Phil Gerace, Fire Chief – The Mayor introduced the Monthly Activity Report for the Fire Department on behalf of Chief Gerace and reminded everyone of the rabies clinic at the Fire Department June 28, 2018 from 4:30-7:30.

Electric Department – Joe Majkowski, Electric Lineman – The Mayor introduced quotes from Joe Majkowski looking for approval to purchase 52 LED street light replacements. A motion was made by Trustee Bryan Woleben to purchase 52 LED street lights from Gottogo Electric for \$8912.00 seconded by Trustee Carol Horlacher, voting was unanimous, motion carried.

Committee Reports:

Trustee Bryan Woleben – No report.

Trustee Art Miller – No report.

Trustee Craig Miller – No report.

Trustee Carol Horlacher – Trustee Horlacher re-introduced concerned residents with their water bills/leaks. A motion was made by Trustee Carol Horlacher to credit Nancy Munson \$167.00 towards her sewer bill seconded by Trustee Bryan Woleben, voting was unanimous, motion carried.

Trustee Horlacher introduced a new water concern from the Benson's, the Board tabled this matter for further discussion.

Trustee Bryan Woleben made a motion that no credit be given to Dennis Cash's account because it was found that Joe had properly installed trickle meter on the meter requested seconded by Trustee Craig Miller, voting was unanimous, motion carried.

Mayor Report: - The Mayor offered his condolences to the family of Judge James Craig on his passing and thanked him for all his hard work with the Village.

The Mayor suggested that landlords need to be held accountable for tenants that leave a balance on utility bills. Alternative solutions may be to raise the deposit fee for utilities to discourage leaving a balance on tenant's accounts. This was tabled for further discussion.

Old Business:

A motion was made by Trustee Bryan Woleben, seconded by Trustee Craig Miller to authorize payment of signed and approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Carol Horlacher, seconded by Trustee Craig Miller to approve May 16th minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Carol Horlacher to approve the written reports as presented. Vote was unanimous, motion carried.

A motion was made by Trustee Carol Horlacher, seconded by Trustee Art Miller to enter executive session for personnel reasons at 7:39. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Carol Horlacher to enter back into regular session at 7:59. Vote was unanimous, motion carried.

The Mayor and Board of Trustees approved Judge Vera Husted's recommendation to appoint Kathy Cave as Court Clerk at a pay rate of \$15.00 per hour with no limit on hours worked.

With no further business brought before the Board, a motion was made to adjourn the meeting at 8:04 p.m. by Trustee Bryan Woleben seconded by Trustee Craig Miller. Vote was unanimous, motion carried.

Respectfully submitted by,

Scott Jagoda
Village Clerk/Treasurer

