

REGULAR MEETING
MARCH 20, 2019

Board Members Present: Mayor Richard Frost
Trustee Bryan Woleben

Trustee Art Miller
Trustee Craig Miller

Board Member Absent: Trustee Carol Horlacher

Present: Scott Jagoda, Village Clerk/Treasurer
Peter D. Clark, Village Attorney
Ken Becker, Town of Portland
Chief Phil Gerace (left at 7:00)
Tammy Thompson
Rich Lewis, WWTP
Alan Gustafson, Code Enforcement Officer

Mayor Frost opened the regular meeting with the pledge to the flag at 6:32 p.m.

Public Comments: None

Department Reports:

Scott Jagoda, Village Clerk/Treasurer – The Clerk noted the Tentative Budget for 2019-2020 was introduced to the Board of Trustees. A public hearing will be held at the next workshop meeting Wednesday, April 3, 2019 on the budget.

The Clerk stated the annual rabies clinic will be held Saturday, June 8th, 2019 from 2-5pm at the Brocton Fire Hall.

Village Attorney Peter D. Clark – No report.

Ken Becker, Streets Dept. – No report.

Alan Gustafson, Code Enforcement Officer – No report.

Rich Lewis - Wastewater Treatment Plant – Rich introduced a quote for a new truck for the sewer plant. A motion was made by Trustee Art Miller with a second by Trustee Bryan Woleben to purchase a 2019 Ford F-Series SD F250 4X4 truck with a spray-in bedliner at the cost of \$30,850.00, voting was unanimous, motion carried.

A motion was made by Trustee Art Miller with a second by Trustee Craig Miller to pay Aaron Willebrandt \$20.00/month for cell phone use once he becomes an on-call operator, voting was unanimous, motion carried.

Fire Department – Phil Gerace, Fire Chief – Phil will submit his monthly report in the coming days.

Electric Department – Joe Majkowski, Electric Lineman – Trustee Art Miller introduced Joe's monthly report.

Committee Reports:

Trustee Bryan Woleben – No report.

Trustee Art Miller – No report.

Trustee Craig Miller – No report.

Trustee Carol Horlacher – No report.

Mayor Report: - The Mayor mentioned that to re-submit a grant application for the East Main St. corner lot a Phase-1 study would need to be done to judge the environmental status of the property at a rough cost of \$1500.00. This was tabled for further discussion.

New Business:

RESOLUTION 06-2019

**APPROVAL FOR AARON WILLEBRANDT TO ATTEND WASTEWATER
TREATMENT PLANT OPERATOR TRAININGS**

WHEREAS, Aaron Willebrandt has requested to attend trainings to become a wastewater treatment plant operator. Classes scheduled are basic operations of wastewater treatment plants from July 29, 2019-August 9, 2019 at Morrisville State College. Registration fee is \$975.00 with estimated travel costs being \$450.00 and food and lodging estimated at \$1900.00. Basic laboratory procedures training is scheduled from August 19-23, 2019 at Morrisville State College. Registration is \$575.00 with estimated costs for travel being \$320.00 and \$730.00 for food and lodging.

Activated sludge wastewater treatment process training is scheduled for September 3-6, 2019 at Morrisville State College. Registration fee is \$525.00 with estimated costs for travel being \$320.00 and \$620.00 for food and lodging.

NOW THEREFORE BE IT RESOLVED, authorization is approved for Aaron Willebrandt to attend the trainings as listed above.

Resolution was introduced by Trustee Bryan Woleben second by Trustee Craig Miller with vote as follows:

__3__ ayes __0__ nays __1__ absent

Date: March 20, 2019

Scott Jagoda
Village Clerk/Treasurer

RESOLUTION 07-2019

BUDGET TRANSFERS

WHEREAS, the Village Board of Trustees has reviewed the recommendations from its auditors/accountants, Bahgat/Laurito-Bahgat, regarding budget transfers which are set forth in their letter dated March 16, 2019 and find said recommendations to be in order,

NOW BE IT RESOLVED, the following budget transfers as set forth in said letter are hereby approved;

GENERAL FUND

\$3,248 From A1110.1 Municipal Court Per. Services to A1110.12 Municipal Court Clerk
 Pers. Services
For cost of additional clerk hours to close out village court

\$3,415 From A1410.1 Clerk Pers. Services to A110.12 Municipal Court Clerk Pers. Services
For cost of additional clerk hours to close out village court

Budget Modification

Modify 2018-2019 adopted budget by increasing revenue line A3501 State Aid Consolidated Highway by \$5,771 and by increasing expenditure line A5112.2 CHIPS Capital Outlay by \$5,771
To reflect actual CHIPS funding received from NYS

ELECTRIC FUND

\$1,500 From 781.6 Insurance to 804.0 Transportation
For over budget cost of miscellaneous vehicle repairs

Resolution was introduced by Trustee Craig Miller second by Trustee Art Miller with vote as follows:

 3 ayes 0 nays 1 absent

Date: March 20, 2019

Scott Jagoda
Village Clerk/Treasurer

Old Business:

The board continued discussion on 10 East Main Street building.

A motion was made by Trustee Craig Miller, seconded by Trustee Bryan Woleben to authorize payment of signed and approved vouchers. Vote was unanimous, motion carried.

A motion was made by Trustee Craig Miller, seconded by Trustee Art Miller to approve March 6th workshop minutes as presented in written form. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Craig Miller to approve the written reports as presented. Vote was unanimous, motion carried.

A motion was made by Trustee Craig Miller, seconded by Trustee Bryan Woleben to enter executive session to discuss personnel at 7:31pm. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben, seconded by Trustee Craig Miller to enter back into regular session at 7:53pm. Vote was unanimous, motion carried.

A motion was made by Trustee Bryan Woleben with a second by Trustee Art Miller to approve pay schedule for Aaron Willebrandt, voting as unanimous, motion carried.

With no further business brought before the Board, a motion was made to adjourn the meeting at 7:55 p.m. by Trustee Bryan Woleben seconded by Trustee Art Miller. Vote was unanimous, motion carried.

Respectfully submitted by,

Scott Jagoda
Village Clerk/Treasurer